

March 13, 2026

TO ALL BIDDERS ON:

State University of New York College at Cortland
Old Main ADA Bathroom Upgrades
Project No. 20240032

ADDENDUM NO. 4

This Addendum is hereby included in and made a part of the Contract Documents whether or not attached hereto.

All requirements of the original specifications and drawings shall remain in force except as notified by this Addendum.

As an acknowledgment of this Addendum No. 4 dated March 13, 2026, please sign the form below and return it with your bid. Failure to do so could result in your bid being deemed informal and potentially disqualified.

Signature

Title

Date

Firm

ADDENDUM NO. 4

This Addendum contains changes to the requirements of the Contract Documents and Specifications. Such changes are to be incorporated into the Contract Documents to apply to the work with the same meaning and force as if they had been included in the original documents.

If this Addendum modifies a portion of a paragraph of the Specifications or a portion of any Drawings, the remainder of the paragraph of Drawing shall remain in force.

NOTE: Provisions of all Contract Documents apply.

Part 1 Non-Contract Documents

The bid due date will be extended to Thursday, March 19, 2026, at 2:00PM.

Please see attached documents for allowances and add ons.

Part 2 Contract Documents – General

None

Part 3 Contract Documents – Specifications

None

Part 5 Attachments

RFI LOG AND RESPONSES

Section 012100- Allowances Add-04

Section 012300- Alternates Add-04

Section 072100- Thermal Insulation Add-04

Add-004_ Holt Drawings

Proposal- UPDATED and MUST BE INCLUDED IN BID.

END OF ADDENDUM NO. 4

REQUEST FOR INFORMATION LOG

Old Main ADA Bathrooms
 SUNY Cortland
 Gerhart Drive, Cortland, NY 13045

OWNER # 20240032
 HOLT # 23124

RFI	Description	GC		HOLT Date of Response	Addendum #	Remarks
		Submitted by (Bidder Name)	Date Recv'd from GC			
1	During the pre-bid meeting, it was noted that the walls at the bathroom doorways were different materials. On the third floor the wall was CMU, in the basement the wall was drywall. Please clarify what the existing wall materials are for each of the bathroom doorways.	Streeter Associates	2/25/26	2/27/26	Addendum 1	Existing partition types vary by location. Infills shall be provided to match existing construction at each location. The contractor shall verify all existing conditions and coordinate with the Campus to schedule additional site visits as required.
2	Will there be a designated Construction Staging area and where will it be located? Please Advise.	Streeter Associates	2/25/26	2/27/26	Addendum 1	See attachment in Addendum 1.
3	Is it possible to work on one bathroom per floor while classes are in session? Keeping other bathrooms available for students. If so, does the Contractor have the preference which bathrooms to start in? Please advise.	Streeter Associates	2/25/26	2/27/26	Addendum 1	Yes, it would need to be the northeast stack to start.
4	During the pre-bid meeting, it was indicated that there will need to be construction inside of the auditorium pertaining to the Attic Sprinkler system replacement. What is the phasing schedule for this construction, either while classes are in session or during the off months? Please advise.	Streeter Associates	2/25/26	2/27/26	Addendum 1	The sprinkler system that serves the auditorium would need to happen during the summer. This is also true of the systems serving the mezzanine and the mezzanine attic, as well as the sprinklers serving the northwest 2nd floor classrooms. Additionally, the sprinkler replacement will need to be completed in 2026 due to ongoing concerns with the system during cold weather.
5	The door schedule on Drawing A601 calls for a combination of wood and hollow metal frames. There are also details for wood and hollow metal frames. – The problem is that the details don't match the material specified at the majority of openings. – Could you ask to clarify what frame material is required at each opening and get the head/jamb details to match? • The remarks column on the door schedule calls for a Schlage Model ND40s cylindrical indicator lockset at multiple openings, but the hardware spec calls for mortise locksets and only approves Best and Sargent. – Could you ask to clarify approved manufacturers and whether locksets should be cylindrical or mortise? • There does not appear to be a specification section that covers the wood frames. – Could you ask for a specification section and clarify who is responsible for providing them? • On drawing A601 – Frame Types F2 and F3 are shown to have 5.5" frame faces, but the details all show 1". – Could you ask them to clarify this discrepancy?	Hartson Total Opening	3/2/26	3/4/26	Addendum 2	A) Door Details/Schedule - refer to Addendum 2 B) Indicator lockset - refer to Addendum 2 C) Wood Frame specifications - D) F2 and F3 dimensions - Refer to B1 and B3 on A601
6	There is no specific product for a decorative film overlay. Please advise.	Streeter Associates	3/2/26	3/4/26	Addendum 2	See Addendum 2
7	We would like to qualify ¼" clear annealed mirrors with flat polished edges, safety backing, j channel top & bottom, and mirror mastic. Laminated mirrors are a specialty item, and not readily available.	Streeter Associates	3/9/26		Addendum 4	Provide laminated glass as specified.
8	The insulation in the Brown Auditorium Attic is in poor condition to be handled twice. Once for the existing sprinkler system removal and a second time after the new system is installed. It would be better to replace; will you add this to the scope as well as a spec section? Or an allowance?	Streeter Associates	3/9/26		Addendum 4	An allowance of \$5000 is included to replace insulation in kind.
9	A151 Detail A7-G29 Men's Restroom has F5/A551 note where a Prudential Bionic Pro4 is drawn. F5 ceiling detail does not indicate the Prudential trim. Provide clarification.	Streeter Associates	3/9/26		Addendum 4	See Addendum 4
10	A551 Ceiling Details F1 & F3 indicate the Prudential Bionic Pro4 trim. On A151 in details E4, E7, 2, & A4 have the trim drawn but not noted for either RCP Detail F1 or F3. Provide clarification.	Streeter Associates	3/9/26		Addendum 4	See Addendum 4
11	SS3 called out on A552. Not listed on Finish Schedule. Please advise what material SS3 is.	GM Crisalli	3/11/26		Addendum 4	That is a typo and should read SS1. See Addendum 4.
12	Is the intent to replace all Analog devices to the new signature Devices ?	Everon	3/10/26		Addendum 4	Yes
13	The request for the 4 new loop controllers to be added are no longer available from the fire alarm manufacture, how do you want us to proceed with this request ?	Everon	3/10/26		Addendum 4	SUNY Cortland will provide the 4 loop controllers.
14	Is the intent to Upgrade the existing EST-3 panel to a New EST-4 system ?	Everon	3/10/26		Addendum 4	Not in the base bid. Upgrading to an EST-4 will be an add alternate. See Addendum 4.
15						
16						
17						

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OLD MAIN - ADA BATHROOM UPGRADES
SUNY Cortland
Gerhart Dr, Cortland, NY 13045
SUNY Cortland Project No. 20240032

SECTION 012100 - ALLOWANCES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements governing allowances.
- B. Types of allowances include the following:
 - 1. Lump-sum allowances.
 - 2. Testing and inspecting allowances.
- C. Related Requirements:
 - 1. Section 014000 "Quality Requirements" for procedures governing the use of allowances for field testing by an independent testing agency.

1.3 DEFINITIONS

- A. Allowance is a quantity of work or dollar amount established in lieu of additional requirements, used to defer selection of actual materials and equipment to a later date when direction will be provided to Contractor. If necessary, additional requirements will be issued by Change Order.

1.4 SELECTION AND PURCHASE

- A. At the earliest practical date after award of the Contract, advise Architect of the date when final selection, or purchase and delivery, of each product or system described by an allowance must be completed by the Owner to avoid delaying the Work.
- B. At Architect's request, obtain proposals for each allowance for use in making final selections. Include recommendations that are relevant to performing the Work.
- C. Purchase products and systems selected by Architect from the designated supplier.

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1.5 ACTION SUBMITTALS

- A. Submit proposals for purchase of products or systems included in allowances in the form specified for Change Orders.

1.6 INFORMATIONAL SUBMITTALS

- A. Submit invoices or delivery slips to show actual quantities of materials delivered to the site for use in fulfillment of each allowance.
- B. Submit time sheets and other documentation to show labor time and cost for installation of allowance items that include installation as part of the allowance.
- C. Coordinate and process submittals for allowance items in same manner as for other portions of the Work.

1.7 LUMP-SUM ALLOWANCES

- A. Allowance shall include cost to Contractor of specific products and materials ordered by Owner or selected by Architect under allowance and shall include taxes, freight, and delivery to Project site.
- B. Unless otherwise indicated, Contractor's costs for receiving and handling at Project site, labor, installation, overhead and profit, and similar costs related to products and materials ordered by Owner or selected by Architect under allowance shall be included as part of the Contract Sum and not part of the allowance.
- C. Unused Materials: Return unused materials purchased under an allowance to manufacturer or supplier for credit to Owner, after installation has been completed and accepted.
 - 1. If requested by Architect, retain and prepare unused material for storage by Owner. Deliver unused material to Owner's storage space as directed.

1.8 TESTING AND INSPECTING ALLOWANCES

- A. Testing and inspecting allowances include the cost of engaging testing agencies, actual tests and inspections, and reporting results.
- B. The allowance does not include incidental labor required to assist the testing agency or costs for retesting if previous tests and inspections result in failure. The cost for incidental labor to assist the testing agency shall be included in the Contract Sum.
- C. Costs of testing and inspection services not required by the Contract Documents are not included in the allowance.

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- D. At Project closeout, credit unused amounts remaining in the testing and inspecting allowance to Owner by Change Order.

1.9 ADJUSTMENT OF ALLOWANCES

- A. Allowance Adjustment: To adjust allowance amounts, prepare a Change Order proposal based on the difference between purchase amount and the allowance, multiplied by final measurement of work-in-place where applicable. If applicable, include reasonable allowances for cutting losses, tolerances, mixing wastes, normal product imperfections, and similar margins.
 - 1. Include installation costs in purchase amount only where indicated as part of the allowance.
 - 2. If requested, prepare explanation and documentation to substantiate distribution of overhead costs and other markups.

- B. Submit claims for increased costs because of a change in scope or nature of the allowance described in the Contract Documents, whether for the purchase order amount or Contractor's handling, labor, installation, overhead, and profit.
 - 1. Do not include Contractor's or subcontractor's indirect expense in the Change Order cost amount unless it is clearly shown that the nature or extent of Work has changed from what could have been foreseen from information in the Contract Documents.
 - 2. No change to Contractor's indirect expense is permitted for selection of higher- or lower-priced materials or systems of the same scope and nature as originally indicated.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine products covered by an allowance promptly on delivery for damage or defects. Return damaged or defective products to manufacturer for replacement.

3.2 PREPARATION

- A. Coordinate materials and their installation for each allowance with related materials and installations to ensure that each allowance item is completely integrated and interfaced with related work.

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3.3 SCHEDULE OF ALLOWANCES

- A. Allowance No. 1: Lump-Sum Allowance: Include the sum of \$5,000 for unfaced fiberglass batt insulation to replace attic insulation in kind as specified in Section 072100 "Thermal Insulation".

END OF SECTION

Alteration to
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SECTION 012300 - ALTERNATES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for alternates.

1.3 DEFINITIONS

- A. Alternate: An amount proposed by bidders and stated on the Bid Form for certain work defined in the bidding requirements that may be added to or deducted from the base bid amount if the Owner decides to accept a corresponding change either in the amount of construction to be completed or in the products, materials, equipment, systems, or installation methods described in the Contract Documents.
 - 1. Alternates described in this Section are part of the Work only if enumerated in the Agreement.
 - 2. The cost or credit for each alternate is the net addition to or deduction from the Contract Sum to incorporate alternates into the Work. No other adjustments are made to the Contract Sum.

1.4 PROCEDURES

- A. Coordination: Revise or adjust affected adjacent work as necessary to completely integrate work of the alternate into Project.
 - 1. Include as part of each alternate, miscellaneous devices, accessory objects, and similar items incidental to or required for a complete installation whether or not indicated as part of alternate.
- B. Execute accepted alternates under the same conditions as other work of the Contract.
- C. Schedule: A schedule of alternates is included at the end of this Section. Specification Sections referenced in schedule contain requirements for materials necessary to achieve the work described under each alternate.

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PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 SCHEDULE OF ALTERNATES

A. **Alternate No. 1: EST-3 to EST-4 Fire Alarm System Upgrade.**

1. **Base Bid:** Existing fire alarm system to remain.
2. **Alternate:** Due to Edwards Fire Safety System Discontinuation of various EST-3 system components, provide an Add Alternate Price to migrate the existing OLD Main EST-3 fire alarm panel and system to the EST-4 platform to support the project fire alarm scope. Include all necessary hardware, equipment, devices and programming. This price would also include a full building system startup and fire alarm test. Fire Alarm supporting information as indicated in the contract documents.

END OF SECTION

SECTION 072100 - THERMAL INSULATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Glass-fiber blanket.
- B. Related Requirements:
 - 1. Section 092900 "Gypsum Board" for sound attenuation blanket used as acoustic insulation.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product.

1.4 QUALITY ASSURANCE

- A. Integrated Exterior Mockups: Build mockups in compliance with Section 014000 "Quality Requirements" to verify selections made under Sample submittals, to demonstrate aesthetic effects, and to set quality standards for materials and execution.

1.5 DELIVERY, STORAGE, AND HANDLING

- A. Protect insulation materials from physical damage and from deterioration due to moisture, soiling, and other sources. Store inside and in a dry location. Comply with manufacturer's written instructions for handling, storing, and protecting during installation.
- B. Protect foam-plastic board insulation as follows:
 - 1. Do not expose to sunlight except to necessary extent for period of installation and concealment.
 - 2. Protect against ignition at all times. Do not deliver foam-plastic board materials to Project site until just before installation time.
 - 3. Quickly complete installation and concealment of foam-plastic board insulation in each area of construction.

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PART 2 - PRODUCTS

2.1 GLASS-FIBER BLANKET

- A. Sustainability Requirements: Provide glass-fiber blanket insulation as follows:
 - 1. Free of Formaldehyde: Insulation manufactured with 100 percent acrylic binders and no formaldehyde.
- B. Recycled Content of Insulation: Postconsumer recycled content plus one-half of preconsumer recycled content not less than 25 percent.
- C. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 - 1. CertainTeed Corporation.
 - 2. Guardian Building Products, Inc.
 - 3. Johns Manville; a Berkshire Hathaway company.
 - 4. Knauf Insulation.
 - 5. Owens Corning.
- D. Glass-Fiber Blanket, Unfaced: ASTM C 665, Type I; with maximum flame-spread and smoke-developed indexes of 25 and 50, respectively, per ASTM E 84; passing ASTM E 136 for combustion characteristics.

2.2 INSULATION FASTENERS

- A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 - 1. AGM Industries, Inc.
 - 2. Gemco.
 - 3. Rodenhouse, Inc.
- B. Insulation-Retaining Washers: Self-locking washers formed from 0.016-inch- thick galvanized-steel sheet, with beveled edge for increased stiffness, sized as required to hold insulation securely in place, but not less than 1-1/2 inches square or in diameter.
 - 1. Protect ends with capped self-locking washers incorporating a spring steel insert to ensure permanent retention of cap in the following locations:
 - a. Crawl spaces.
 - b. Ceiling plenums.
 - c. Attic spaces.
- C. Insulation Standoff: Spacer fabricated from galvanized mild-steel sheet for fitting over spindle of insulation anchor to maintain air space of 1 inch between face of insulation and substrate to which anchor is attached.

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- D. Anchor Adhesive: Product with demonstrated capability to bond insulation anchors securely to substrates without damaging insulation, fasteners, or substrates.

2.3 ACCESSORIES

- A. Insulation for Miscellaneous Voids:
 - 1. Glass-Fiber Insulation: ASTM C 764, Type II, loose fill; with maximum flame-spread and smoke-developed indexes of 5, per ASTM E 84.
- B. Adhesive for Bonding Insulation: Product compatible with insulation and air and water barrier materials, and with demonstrated capability to bond insulation securely to substrates without damaging insulation and substrates.

PART 3 - EXECUTION

3.1 PREPARATION

- A. Clean substrates of substances that are harmful to insulation, including removing projections capable of puncturing insulation or vapor retarders, or that interfere with insulation attachment.

3.2 INSTALLATION, GENERAL

- A. Comply with insulation manufacturer's written instructions applicable to products and applications.
- B. Install insulation that is undamaged, dry, and unsoiled and that has not been left exposed to ice, rain, or snow at any time.
- C. Extend insulation to envelop entire area to be insulated. Fit tightly around obstructions and fill voids with insulation. Remove projections that interfere with placement.
- D. Provide sizes to fit applications and selected from manufacturer's standard thicknesses, widths, and lengths. Apply single layer of insulation units unless multiple layers are otherwise shown or required to make up total thickness or to achieve R-value.

3.3 INSTALLATION OF INSULATION IN FRAMED CONSTRUCTION

- A. Blanket Insulation: Install in cavities formed by framing members according to the following requirements:
 - 1. Use insulation widths and lengths that fill the cavities formed by framing members. If more than one length is required to fill the cavities, provide lengths that will produce a snug fit between ends.

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2. Place insulation in cavities formed by framing members to produce a friction fit between edges of insulation and adjoining framing members.
3. Maintain 3-inch clearance of insulation around recessed lighting fixtures not rated for or protected from contact with insulation.
4. Attics: Install eave ventilation troughs between roof framing members in insulated attic spaces at vented eaves.

B. Miscellaneous Voids: Install insulation in miscellaneous voids and cavity spaces where required to prevent gaps in insulation using the following materials:

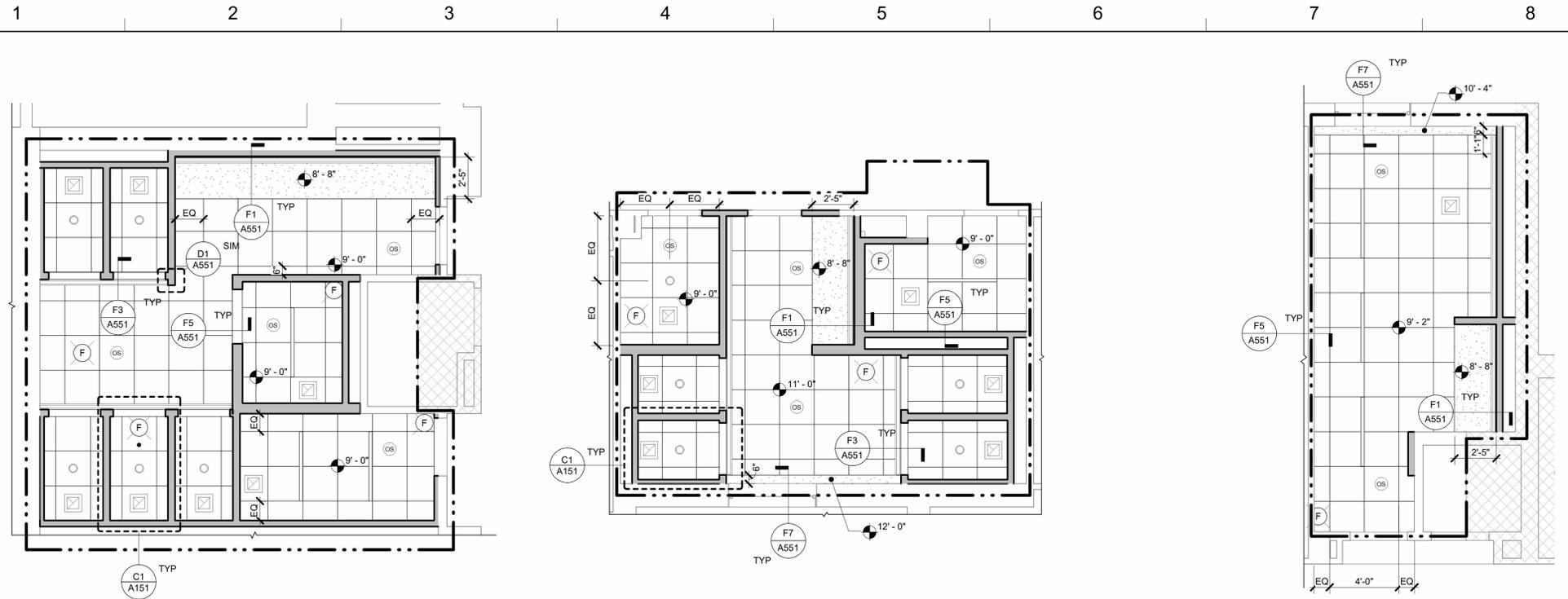
1. Glass-Fiber Insulation: Compact to approximately 40 percent of normal maximum volume equaling a density of approximately 2.5 lb/cu. ft.

3.4 PROTECTION

A. Protect installed insulation from damage due to harmful weather exposures, physical abuse, and other causes. Provide temporary coverings or enclosures where insulation is subject to abuse and cannot be concealed and protected by permanent construction immediately after installation.

END OF SECTION

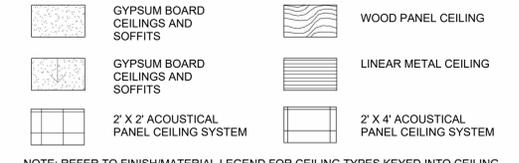
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GENERAL REFLECTED CEILING PLAN NOTES

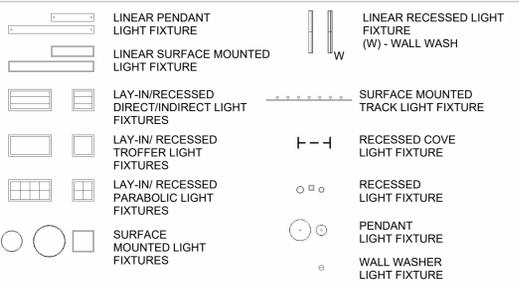
- ACOUSTIC PANEL CEILINGS ARE **APC1** UNLESS OTHERWISE NOTED BY CEILING HEIGHT/MATERIAL TAG.
- ACOUSTIC PANEL CEILINGS ARE **APC1** ABOVE FINISHED FLOOR UNLESS OTHERWISE NOTED.
- GYPSON SOFFITS AND CEILINGS ARE **8'-8"** ABOVE FINISHED FLOOR UNLESS OTHERWISE NOTED.
- ALL GYPSON BOARD CEILINGS TO BE PAINTED **P1** UNLESS OTHERWISE NOTED.
- PAINT CEILING ACCESS PANELS WHERE THEY OCCUR TO MATCH ADJACENT CEILING FINISH.
- CENTER ACOUSTIC CEILING PANELS OR GRID IN FIELD AS SHOWN IN DRAWING. UNLESS OTHERWISE DIMENSIONED, PARTIAL PANELS AT ROOM PERIMETER SHALL NOT BE LESS THAN 6".
- THE EDGE OF ALL CUT REGULAR PANELS SHALL BE FIELD SHAPED AND PAINTED TO MATCH FABRICATED REGULAR EDGE. THE CUT EDGE OF ALL PANELS SHALL BE POSITIONED OUT OF VIEW.
- MOUNT ALL FIXTURES AND DEVICES IN THE CENTER OF ACOUSTIC CEILING PANEL UNLESS OTHERWISE NOTED.
- REFER TO MECHANICAL, ELECTRICAL, FIRE ALARM AND FIRE PROTECTION DRAWINGS FOR FIXTURES NOT SHOWN ON THIS SHEET. COORDINATE LOCATIONS OF FIXTURES NOT SHOWN WITH LAYOUT INDICATED ON THIS SHEET.
- PROVIDE ACCESS PANELS IN ALL NON-ACCESSIBLE CEILINGS WHERE SERVICE OR ADJUSTMENT TO MECHANICAL, PLUMBING OR ELECTRICAL ITEMS MAY BE REQUIRED. ACCESS PANELS SHALL BE EQUAL TO THE RATING OF THE WALL OR CEILING IN WHICH THEY OCCUR. PROVIDE COORDINATED SHOP DRAWING OF ALL REQUIRED ACCESS PANELS FOR REVIEW.
- EXPOSED STRUCTURE AND DECK (METAL OR CONCRETE) AND CONDUIT TO BE PAINTED.
- EXPOSED DUCTWORK, PIPING, HANGERS, ETC TO BE PAINTED.
- PROVIDE COORDINATION DRAWINGS OF ALL EXPOSED MECHANICAL, ELECTRICAL, PLUMBING, FIRE PROTECTION, AND AUDIO/VIDEO SYSTEMS FOR REVIEW.
- ALL WALLS AND SOFFITS WITH COVE LIGHTS TO RECEIVE LEVEL 5 FINISH.

CEILING MATERIALS

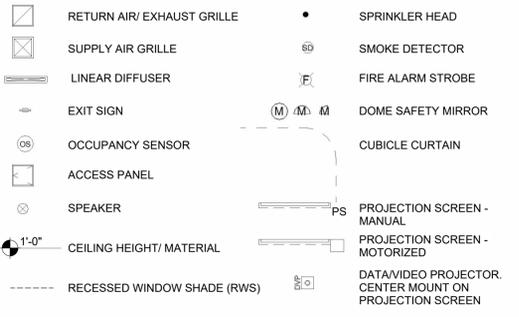


NOTE: REFER TO FINISH/MATERIAL LEGEND FOR CEILING TYPES KEYED INTO CEILING HEIGHT/MATERIAL TAG.

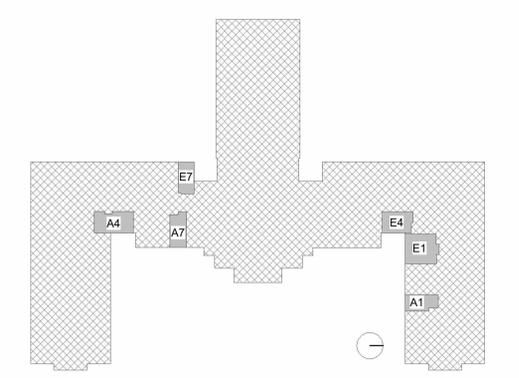
LIGHT FIXTURES



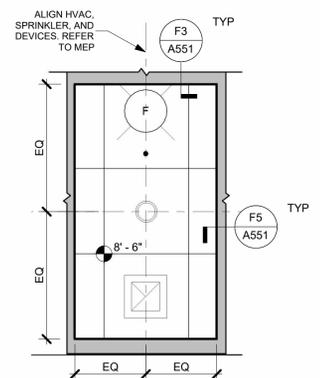
OTHER



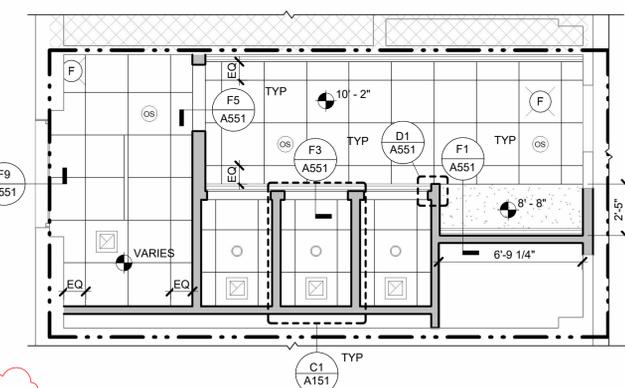
KEYED REFLECTED CEILING PLAN NOTES



E1 RCP - B21 ALL GENDER RESTROOM
1/4" = 1'-0"



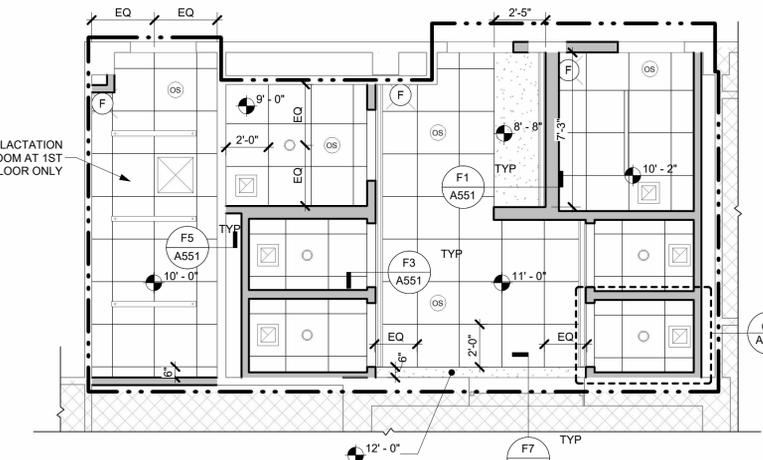
C1 RCP - TYPICAL RESTROOM STALL
1/2" = 1'-0"



A1 RCP - G18, 116, 213 ALL GENDER RESTROOM
1/4" = 1'-0"

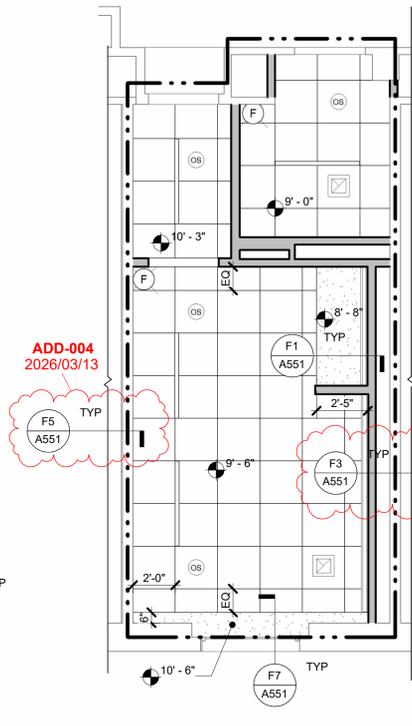
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E4 RCP - 119 & 216 ALL GENDER RESTROOM (TYPICAL)
1/4" = 1'-0"



A4 RCP - 128 & 222 ALL GENDER RESTROOM (TYPICAL)
1/4" = 1'-0"

E7 RCP - G42 WOMEN'S RESTROOM
1/4" = 1'-0"



A7 RCP - G29 MEN'S RESTROOM
1/4" = 1'-0"



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REVISION SCHEDULE

NAME	DATE
ADD-04	2026/03/13
ADD-03	Date 3

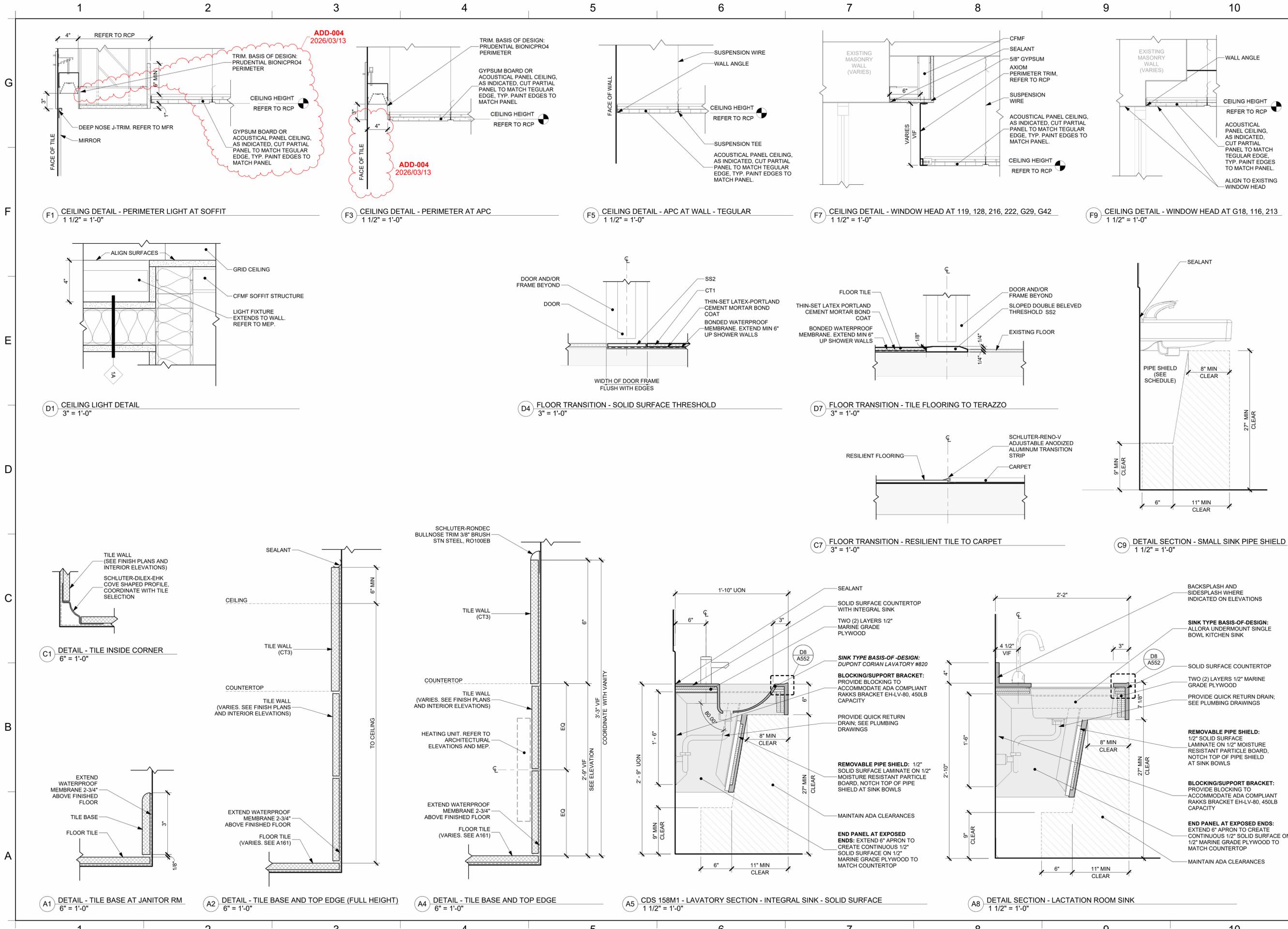
ALTERATIONS TO OLD MAIN
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SUNY Cortland
Gerhart Dr, Cortland, NY 13045

DATE:	01/21/2026
PROJECT:	23124
OTHER:	
DRAWN BY:	Author

REFLECTED CEILING PLANS

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REVISION SCHEDULE	
NAME	DATE
ADD-01	2026/02/27
ADD-04	2026/03/13

ALTERATIONS TO OLD MAIN
ADA BATHROOM UPGRADES
SUNY Cortland
Gerhart Dr, Cortland, NY 13045

DATE:	01/21/2026
PROJECT:	23124
OTHER:	
DRAWN BY:	Author

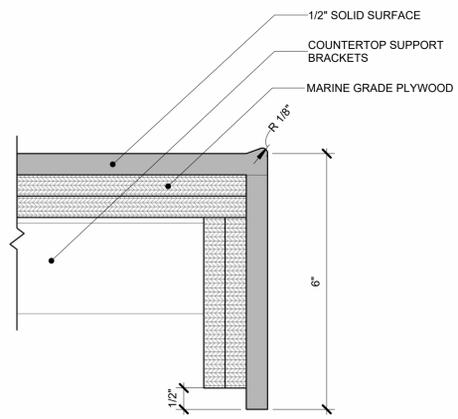
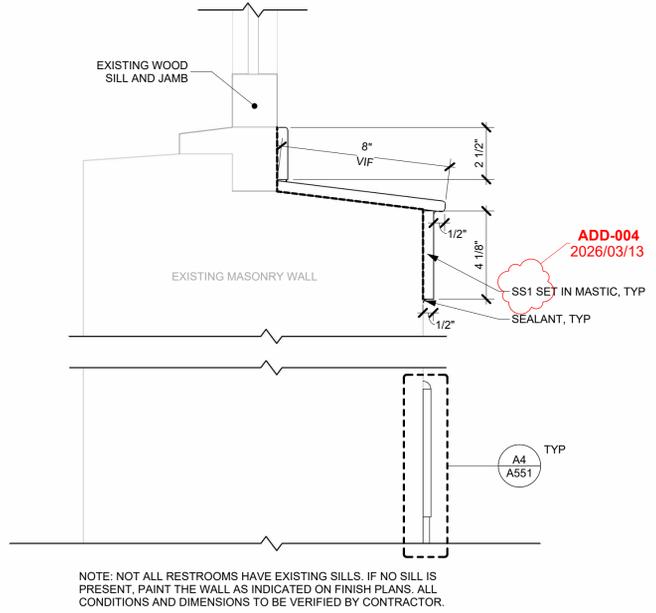
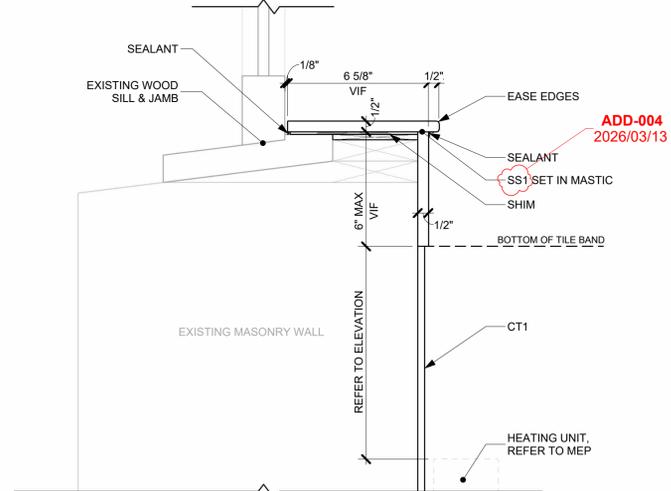
INTERIOR AND RCP DETAILS

A551

3/12/2026 4:33:30 PM

1 2 3 4 5 6 7 8 9 10

G
F
E
D
C
B
A



D1 WINDOW SILL DETAIL (TYPICAL)
3" = 1'-0"

D8 COUNTERTOP EDGE PROFILE - E1 - MARINE EDGE
6" = 1'-0"



Architecture
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WARNING: It is a violation of New York State Law for any person, unless acting under the direction of a licensed Architect, to alter this document in any way. If a document bearing the seal of an Architect is altered, the altering Architect shall affix to such document his seal and the notation "altered by" followed by his signature, the date of such alteration, and a specific description of the alteration.

REVISION SCHEDULE	
NAME	DATE
ADD-04	2026/03/13

ALTERATIONS TO OLD MAIN
ADA BATHROOM UPGRADES
SUNY Cortland
Gerhart Dr, Cortland, NY 13045

DATE:	01/21/2026
PROJECT:	23124
OTHER:	
DRAWN BY:	Author

INTERIOR AND RCP DETAILS

A552

1 2 3 4 5 6 7 8 9 10



NAME OF BIDDER

ADDRESS OF BIDDER

PRINT LEGIBLY

EMAIL ADDRESS OF BIDDER

**PROPOSAL
FOR**

Project Number: **20240032**
Project Name: **Old Main – ADA Bathroom Upgrades**

Date: **3/12/2026**

TO THE STATE UNIVERSITY OF NEW YORK:

1. The Work Proposed Herein Will Be Completed Within the timeframe stated on page one of the Agreement. In the event the bidder fails to complete such work by said date or dates, or within the time to which such completion may have been extended in accordance with the Contract Documents, the bidder agrees to pay the University liquidated damages in an amount equal to the values indicate in the Liquidated Damages Schedule below for each calendar day of delay in completing the work.

LIQUIDATED DAMAGES SCHEDULE

<u>Contract Amount</u>	<u>Liquidated Damages</u>
Under \$100,000.....	\$100/day
\$100,000-\$499,999.....	\$200/day
\$500,000-\$999,999.....	\$300/day
\$1MM-\$1,999,999.....	\$400/day
\$2MM-\$3,499,999.....	\$500/day
\$3.5MM-\$5MM.....	\$700/day
Over \$5MM (to be determined by the University in each instance)	\$____/day

- The bidder hereby declares that it has carefully examined all Bidding and Contract Documents and that it has personally inspected the actual location of the work, together with the local sources of supply, has satisfied itself as to all the quantities and conditions, and understands that in signing this Proposal, it waives all right to plead any misunderstanding regarding the same.
- The bidder further understands and agrees that it is to do, perform and complete all work in accordance with the Contract Documents and to accept in full compensation therefore the amount of the Total Bid, modified by such additive or deductive alternates, if any, as are accepted by the University.
- The bidder further agrees to accept the unit prices, if any, set forth in paragraph (5) of this proposal, except as the same may be modified pursuant to the provisions of Section (5) of the Information to Bidders, as full payment for the amount of the credit to the University for any deletions, additions, modifications or changes to the portion or portions of work covered by said unit prices.

5. BID CALCULATION

a. BASE BID (*does not include allowances*)

\$ _____
(in numbers)

(in words)

b. ALLOWANCES: In accordance with the Schedule II and Section 4.05 of Agreement, the bidder further agrees to the following additions to the Base Bid: **DO NOT ROUND TOTAL**

A	B	C	D
Work or Materials Description	Allowance Percentage Pursuant to Base Bid	Amount in Words (Calculation from Column B)	Amount in Figures (Calculation from Column B)
Field Order Allowance	3.5% X Base Bid=		
Replacing unfaced attic insulation in kind.		Five Thousand Dollars	\$5,000.00

DO NOT ROUND TOTAL

c. TOTAL BID (*base bid + allowances = total bid*)

\$ _____ (in numbers)

\$ _____ (in words)

d. ALTERNATES: In accordance with Section B of the General Requirements the bidder proposes the following additions to or deductions from the Total Bid for the alternates listed below:

Alternate Number	Alternate Description	Add/Deduct	Amount in Words	Amount in Figures
No 1	EST-3 to EST-4 Fire Alarm System Upgrade			

- e. **UNIT PRICES:** In accordance with Section (5) paragraph (2) of the Information to Bidders and Section 4.04 of the Agreement the bidder or the University may insert unit prices for the work or materials listed below for clarification.

Work or Materials Description	Amount in Words	Amount in Figures

6. By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief: (a) the prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor; (b) unless otherwise required by law, the prices have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and (c) no attempt has been made or will be made by the bidder to induce any person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

A bid shall not be considered for award, nor shall any award be made where (a), (b) and (c) above have not been complied with; provided, however, that if in any case the bidder cannot make the foregoing certification the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefor. Where (a), (b), and (c) above shall have not been complied with, the bid shall not be considered for award nor shall any award be made unless the Campus President, or designee, or Vice Chancellor for Capital Facilities, or designee, determines that such disclosure was not made for purposes of restricting competition.

The fact that a bidder (a) has published price lists, rates, or tariffs covering items being procured, (b) has informed prospective customers of proposed or pending publication of new or revised price lists for such items, or (c) has sold the same items to other customers at the same prices being bid, does not constitute, without more, a disclosure within the meaning of this Section.

7. The bidder agrees that if awarded the Contract, it will commence work within (10) calendar days after date of receipt of a fully executed Agreement and that it will fully complete the work by the date stated herein.
8. The bidder acknowledges the receipt of the following addenda but agrees that it is bound by all addenda whether or not listed herein.

Addendum Number	Date	Addendum Number	Date
_____	___/___/___	_____	___/___/___

_____/_____/_____
_____/_____/_____

- 9. The bidder submits herewith bid security in an amount not less than five (5) percent of the Total Bid. In the event that (a) the bidder's Total Bid is the lowest one submitted and the bidder does not timely provide the Post-Bid Information required by the Information for Bidders or (b) this Proposal is accepted by the University and the bidder shall refuse or neglect, within ten (10) calendar days after date of receipt of Agreement, to execute and deliver said Agreement in the form provided herein, or to execute and deliver a Performance Bond and a Labor and Material Bond in the amounts required and in the form prescribed, the bidder shall be liable to the University, as liquidated damages, for the amount of the bid security or the difference between the Total Bid of the bidder and the Total Bid of the bidder submitting the next lowest bid, whichever sum shall be higher, otherwise the total amount of the bid security will be returned to the bidder in accordance with the provisions set forth in the Information for Bidders. The University may apply the bid security in full or partial payments, as the case may be, of said liquidated damages and in the event the bid security is less than the amount of liquidated damages to which the University is entitled, the bidder shall pay the difference, upon demand, to the University.
- 10. The bidder certifies that all wood products that are to be used in the performance of this Contract shall be in accordance with the Specifications and provisions of Section 167 b. of the State Finance Law which Section prohibits the purchase and use of tropical hardwoods.
- 11. The bidder affirms that it understands and agrees to comply with the procedures of the Fund relative to permissible contacts as required by Sections 139-j(3) and 139-j-(6)(b) of the State Finance Law.
- 12. The bidder certifies that all information provided or to be provided to the University in connection with this procurement is, as required by Section 139-k of the State Finance Law, complete, true and accurate.

Dated ____/____/_____

Firm's Federal ID Number or
Social Security Number as applicable _____

Legal name of person, partnership, joint venture or corporation:

By _____
(signature)

Title _____

ACKNOWLEDGMENT FOR THE PROPOSAL

THE LEGAL ADDRESS OF THE BIDDER

Telephone No. _____ Facsimile No. _____

If a Corporation

Name	Address
_____	_____
_____ PRESIDENT _____	_____
_____ SECRETARY _____	_____
_____ TREASURER _____	_____

If a Partnership

Name of Partners	Address
_____	_____
_____	_____
_____	_____

If a Joint Venture

Name of Members	Address
_____	_____
_____	_____
_____	_____

If an Individual

Name of Individual	Address
_____	_____



Bidder Name:

Project No.:

Bidders must provide three (3) example projects completed in the past five (5) years in which the Bidder served as the prime contractor. Example projects must be of similar size, scope and complexity to the project currently being bid, as further described in the Description of Work. Each project must include the Owner/Agency, Award Date, Contract Amount, Date Completed, Contact Person, Telephone number of the contact, Architect and/or Engineer's Name, Contract Number, Contact Email, and the Project Title and a brief scope description. Reference contacts may be used to verify project size, scope, dollar value, percentages and quality of performance.

1.	Agency/Owner			Award Date	Contract Amount	Date Completed
	Agency/Owner Contact Person		Telephone No.	Designer Architect and /or Design Engineer		
	Contract No.	Contact Email	Project Title & Scope			
2.	Agency/Owner			Award Date	Contract Amount	Date Completed
	Agency/Owner Contact Person		Telephone No.	Designer Architect and /or Design Engineer		
	Contract No.	Contact Email	Project Title & Scope			
3.	Agency/Owner			Award Date	Contract Amount	Date Completed
	Agency/Owner Contact Person		Telephone No.	Designer Architect and /or Design Engineer		
	Contract No.	Contact Email	Project Title & Scope			
Completed By:				Phone Number: Email: Date:		