



375 Essjay Road, Suite 200, Williamsville, New York 14221
P 716.688.0766 F 716.625.6825

ADDENDUM NO. 1

Ithaca Fire Station
Wendel Project No. 618601

DATE

8/25/2023

OWNER

City of Ithaca
108 E. Green Street
Ithaca, NY 14850

ARCHITECT/ENGINEER

Wendel WD Architecture, Engineering,
Surveying & Landscape Architecture, P.C.
375 Essjay Road
Suite 200
Williamsville, NY 14221
Phone: 716-688-0766
Fax: 716-625-6825

Mitchell Associates Architects, PLLC
29 Thacher Park Road
Voorheesville, NY 12186

Project No. 618601

This Addendum is being issued to clarify the bid documents and shall supersede and supplement all portions of previously issued bid documents with which it conflicts. It shall be made an integral part of the construction documents.



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Project Ithaca Fire Station Addendum No. 01
Contract _____
Wendel Project No. 618601 Date 8/25/2023

ARTICLE - 1 DRAWING NO. _____
SPEC SECTION _____

ADDITIONAL INFORMATION: Non-Mandatory Pre Bid Meeting Agenda, Minutes and record of attendance are attached as part of this addendum.

ARTICLE - 2 DRAWING NO. _____
SPEC SECTION _____

CLARIFICATION: Contractors are required to apply for building permits however the contractor is exempt from paying any fees because it is a City of Ithaca project.

ARTICLE - 3 DRAWING NO. _____
SPEC SECTION _____

CLARIFICATION: Construction Cost range given at the pre-bid walk thru was incorrect the project construction costs are estimated to be between \$7.0 –\$7.5 million dollars for all trades.

ARTICLE - 4 DRAWING NO. _____
SPEC SECTION 001113- Notice Bidders

BID SUBMITTAL AND OPENING

REPLACE: One copy of sealed bids for each Prime Contract will be received by Scott Andrew at the Office of the City Controller of the City of Ithaca, 108 East Green Street, Ithaca, NY 14850 until 2:00pm Eastern Standard Time, on Tuesday September 19, 2023.

WITH: One copy of sealed bids for each Prime Contract will be received by Scott Andrew at the Office of the City Controller of the City of Ithaca, 108 East Green Street, Ithaca, NY 14850 until 2:00pm Eastern Standard Time, on Thursday September 21, 2023.



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Project Ithaca Fire Station Addendum No. 01
Contract _____
Wendel Project No. 618601 Date 8/25/2023

ARTICLE - 5 DRAWING NO. _____
SPEC 001113- Notice to
SECTION Bidders

ADDENDA

REPLACE: All pre-bid questions and/or product substitutions must be submitted on form included in the specification manual and in PDF format by e-mail to khandrich@wendelcompanies.com by 10:00am Eastern Standard Time on Tuesday September 5, 2023 to be answered/considered. A final addendum, if necessary, is scheduled to be available after 3:00pm Eastern Standard Time on Monday September 11, 2023 and will be made available from Avalon plan room (<https://www.avalonsyr-planroom.com/>) Plan holders will be notified.

WITH: All pre-bid questions and/or product substitutions must be submitted on form included in the specification manual and in PDF format by e-mail to khandrich@wendelcompanies.com by 10:00am Eastern Standard Time on Thursday September 7, 2023 to be answered/considered. A final addendum, if necessary, is scheduled to be available after 3:00pm Eastern Standard Time on Wednesday September 13, 2023 and will be made available from Avalon plan room (<https://www.avalonsyr-planroom.com/>) Plan holders will be notified. Note all plan holders that picked up plans from the City of Ithaca’s website are responsible for checking the City’s website for addendums.



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Project Ithaca Fire Station Addendum No. 01
Contract _____
Wendel Project No. 618601 Date 8/25/2023

ARTICLE - 6 DRAWING NO. _____
SPEC SECTION Advertisement for Bid

ADVERTISEMENT FOR BID

REPLACE: Sealed bids for City of Ithaca — Ithaca Fire Department. Ithaca Fire Station will be received by Scott Andrew at the City of Ithaca, Controller Office, 108 East Green Street, Ithaca, NY 14850 until Tuesday, September 19, 2023, at 2 PM. The Bids will be publicly opened at the said office and read aloud at 2:15 PM.

WITH: Sealed bids for City of Ithaca — Ithaca Fire Department. Ithaca Fire Station will be received by Scott Andrew at the City of Ithaca, Controller Office, 108 East Green Street, Ithaca, NY 14850 until Thursday, September 21, 2023, at 2 PM. The Bids will be publicly opened at the said office and read aloud at 2:15 PM.

REPLACE: Amendments can only be accomplished by means of Addenda issued by the City of Ithaca or their designee. Written questions should be addressed to Kait Handrich at khandrich@wendelcompanies.com by 10:00 am Eastern Standard Time on Tuesday, September 5, 2023, to be answered/considered.

WITH: Amendments can only be accomplished by means of Addenda issued by the City of Ithaca or their designee. Written questions should be addressed to Kait Handrich at khandrich@wendelcompanies.com by 10:00 am Eastern Standard Time on Thursday, September 7, 2023, to be answered/considered

ARTICLE - 7 DRAWING NO. _____
SPEC SECTION 001113- Notice to Bidders

Minority/Women-Owned Business Requirements

REPLACE: M/WBE Participation Goal for EACH Prime Contract: 30% of Contract Sum

WITH: M/WBE Participation Goal for EACH Prime Contract: 4.5% of Contract Sum



MEETING MINUTES

375 Essjay Road, Suite 200, Williamsville, New York 14221
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Project No. **Pre Bid Meeting**
618601

Project Title:

Meeting Date:

Location:

Subject:

TOPICS DISCUSSED:

1. Introductions
 - a. Ithaca Fire Station
 - b. Wendel/Mitchell
2. Scope of the Project:
 - a. The Project consists of an approximately 13,400 sf new fire station located at 403 Elmwood Ave, Ithaca, NY
3. Multiple Contracts:
 - 1) The entire project will be constructed through multiple prime contract agreements with the Owner, utilizing AIA A101-2017 (Standard Form of Agreement between Owner and Contractor) including AIA A201-2017 (General Conditions of the Contract for Construction).
 - 2) Contract 01 - General Construction
 - 3) Contract 02 - HVAC
 - 4) Contract 03- Electrical
 - 5) Contract 04- Plumbing
 - 6) Contract 05 - Fire Protection
 - 7) Contract 06 - Site/Utility
 - 8) See section 011200 for multiple contract summary
4. Alternates include:
 - 1) Alternate #1 - (ADD) Architectural Wood Casework in rooms 108 "DAY ROOM/ KITCHEN/ DINING" and ROOM 109 "LIVING ROOM"
5. Bid Items
 - a. Unit prices good for life of contract
 - b. Wendel Reviewed of Bid Items and quantities
 - c. Unused dollars of bid items shall be returned to the Owner at the end of the contract in the form of a credit change order.
6. Bid Forms - Multiple trades bid form
7. Contractors to select contract they are bidding on
 - a. Bidders may submit bids for a single bid package or multiple bid packages. If the Bidder chooses to bid on multiple bid packages, a separate Bid Form must be completed for each individual bid package.
 - b. Items to be completed and submitted with each bid:
 - 1) Bid Form

- a) All Contract are LUMP SUM
 - b) Alternate Pricing – ALL (If not applicable enter N/A on bid form)
 - c) Voluntary Alternates- ALL
 - d) Bid Items - ALL (If not applicable enter N/A on bid form)
 - e) List of subcontractors - ALL
 - f) Acknowledge all addenda – ALL
 - g) Waiver of Immunity Clause – ALL
 - h) Affirmative Action Agreement – ALL
 - i) Bid Proposal Certifications – ALL
 - j) Non-Collusive Bidding Certification – ALL
 - k) MWBE Requirements and utilization Plan
 - i. CLARIFICATION- The 30% MWBE Participation is to be reduced to a minimum of \$300,000.00. More participations is encouraged
 - l) Bid Bond AIA A310 Bid Bond – ALL
 - i. Bid Bond in the amount of 5% of the bid
 - m) Contractor Qualification Form to be completed and submitted by the apparent 2 low bidders for each bid package, as requested by the Construction Manager.
 - n) Bids shall be valid and not withdrawn for a period of (60) Days following bid opening.
 - o) All contractors that picked up plans and specs from the City are responsible to review the City’s website for all addendums.
8. Descope of Lowest Bidders – The 2 lowest bidders from each contract will be descoped by Wendel/Mitchell
9. Highlight important information from the Project Manual:
- a. Bid Drawings and Specs can be obtained in electronic format from Avalon Plan room or the City of Ithaca Website at whatever fees they may charge.
 - b. Addenda as required will be provided in the digital plan room and available for all obtaining/downloading complete sets of the documents from the Avalon Plan Room. Contractors picking up from the City’s website are responsible to check back for addendums.
 - c. Bid schedule – anticipated dates are approximate
 - 1) Pre-bid mtg: 8/24/2023 at 3:00pm EST
 - 2) First Addendum 8/25/2023
 - 3) Questions and Substitution requests due 9/5/2023 by 10:00am EST – Contracts aske have date moved 2 days Wendel/City to determine and revise in Addendum
 - 4) Final Addendum issued: 9/11/2023 by 3:00pm EST
 - 5) Bid Opening: 9/19/2023 @ 2:00pm EST
 - 6) Wendel’s Letter of Recommendation: 10/2/2023
 - 7) Anticipated Notice of Award: 10/16/2023
 - a) Complete submission of all Submittals, Shop Drawings and Coordination Drawings within 20 working days of Notice of Award.
 - 8) Anticipated Notice to Proceed; 10/24/2023
 - d. Construction Schedule:
 - 1) Commencement of Construction: 11/7/2023
 - 2) Substantial Completion: 1/17/2025
 - 3) Temporary Certificate of Occupancy: 1/31/2025
 - 4) Final Completion: 2/14/2025
 - 5) Certificate of Occupancy: 3/7/2025
 - e. Bid security requirements – 5% of bid amount

- f. Performance & Payment Bond requirements – 100%
 - g. Insurance Requirements. Additional Insured provisions
 - h. State Sales Taxes exempt
 - i. Materials Testing and Special Inspections – by Owner
 - j. Survey Control – by Contractor
 - k. Building Permits – Permits and licenses necessary for the prosecution of the work shall be secured and paid for by the Contractor.
 - l. Site Safety – responsibility of each Prime Contractor
 - m. Temporary facilities and controls see section 015000
 - 1) Assignments by contract package.
 - 2) Field offices and storage units– responsibility of each Contractor, coordinate with Construction Manager/Owner.
 - n. Coordination Drawings
 - 1) Leading the Project Coordination Drawing Process is the responsibility of the HVAC Contractor
 - a) All contractors shall cooperate and provide input into the coordination drawings as applicable for their respective scopes of work.
 - o. Use of Procore:
 - 1) RFI's and submittals
 - 2) Payment applications – Schedule of values, Pencil Copy, 5% retainage
 - 3) Schedule
 - 4) Punchlist
 - 5) RFQ/RFP
 - 6) Change orders
 - 7) Winning contractors will be invited to Wendel's Procore and is of no cost to them
 - p. Warranty per Div 01 and technical specification sections
 - q. Construction Schedule and Meetings
 - 1) Construction meetings to be held weekly, day of the week and time TBD.
 - 2) Each Contractor shall submit to the Construction Manager their list of activities and durations for the entire scope of their work. The Construction Manager will coordinate with each Contractor on development of the overall Master Construction Schedule, for review and acceptance by all.
 - 3) POD Meetings – Forman meet each day a time agreed upon and update the CM on the day and next day's activities
 - r. Subcontractor Parking and staging areas
 - 1) Parking and staging areas shall be coordinated onsite with the Construction Manager.
 - 2) Material staging/laydown area, trailer staging area, etc. identified on the site plan shall be clarified by addendum.
10. Other items - Substitutions need to be submitted during bid, only discontinued items will be reviewed after the bid
11. Questions
12. Site Walk Through

The above minutes represent Wendel's understanding of the major topics discussed. Please provide additions/deletions to the undersigned within 5 business days of receipt.

Prepared By: Wendel

Signed: Michael Galley

Dated: 8/25/2023

Printed Name: Michael Galley
