

May 28, 2026

RFO No.: ANT-1008-05

Title: TSS Enhancements at ELM ATCT, Horsehead, NY & AVP ATCT, Wilkes-Barre, PA

Amendment No.: **01**

To All Offerors,

This Amendment is hereby incorporated and made a part of the above referenced RFO that was issued on May 21, 2026. In addition to this document, this Amendment consists of the following attachments:

- Attachment 01 – Pre-Proposal Meeting Minutes and Sign-in Sheet
- Attachment 02 – Pre-Proposal Meeting PowerPoint Presentation Slides

Offerors are hereby notified of the following revisions to the referenced RFO:

1. **Pre-Proposal Meeting Minutes and Sign-in Sheet.** The pre-proposal meeting minutes and sign-in sheet are hereby incorporated into the solicitation.
2. **Pre-Proposal Meeting PowerPoint Presentation Slides.** The presentation slides are hereby incorporated into the solicitation

Offeror's responses to this RFO must be received no later than June 5, 2026 by end of the day. All other terms and conditions of RFO No. ANT-1008-05 will remain unchanged.

Thank you for your continued interest in this project. If you have any questions or concerns, please contact me at (803) 991-3062 or via email to allyson.b-ctr.benton@faa.gov.

Sincerely,

**ALLYSON
BERRY
BENTON**

Digitally signed by
ALLYSON BERRY
BENTON
Date: 2026.05.28
16:20:09 -04'00'

Allyson Benton

Subcontract Administrator

PTSI Managed Services Inc.

Pre-Offer Meeting Agenda

Request for Offer (RFO): ANT-1008-05

Title: SS Enhancements at ELM ATCT, Horsehead, NY & AVP ATCT, Wilkes-Barre, PA

Date: Wednesday, May 27, 2026 Time: 2:00 PM EST

Special Instructions: This meeting will be held via Microsoft Teams. Microsoft Teams Meeting Link is included in the meeting invite email.

Microsoft Teams meeting

Join: <https://teams.microsoft.com/meet/241879276149228?p=ZKWyF9TK8VLa81uBDE>

Meeting ID: 241 879 276 149 228

Passcode: EW9eW3Qc

[Need help?](#) | [System reference](#)

Dial in by phone

[+1 346-235-0792](tel:+13462350792), [194346090](tel:+194346090)# United States, Bammel

[Find a local number](#)

Phone conference ID: 194 346 090#

For organizers: [Meeting options](#) | [Reset dial-in PIN](#)

Purpose of Meeting: (Subcontract Administrator)

- For Parsons to communicate offer requirements to the potential offerors
- For the potential offerors to ask questions regarding the scope of work and bidding process

Introductions and Attendance: (Subcontract Administrator/Project Manager)

- Allyson Benton – Subcontract Administrator, (803) 991-3062, allyson.b-ctr.benton@faa.gov
- Chris Rumisek - Project Manager, (517) 227-6304, Christopher.CTR.Rumisek@faa.gov
- Latoya Sessoms – Risk Specialist, (202) 379-6143, Latoya.Sessoms@parsons.us

Preliminary Schedule - RFO Section L.3: (Subcontract Administrator)

Final Solicitation Release	May 21, 2026
Pre-Proposal Tele-Conference	May 27, 2026 – 2:00 p.m. Eastern
Site Visit for AVP ATCT	June 2, 2026 – 8:00 a.m. Eastern
Site Visit for ELM ATCT	June 2, 2026 – Following AVP ATCT
Questions Due to Parsons	June 5, 2026
Responses to Questions Due to Offerors	June 11, 2026
Proposals Due	June 18, 2026 – 2:00 p.m. Eastern
Pre-Award Meeting	TBD

Subcontract Award
Pre-Construction Meeting – Notice to Proceed
Contractor Final Acceptance Inspection (CAI)

Week of July 13, 2026
August 10, 2026
September 25, 2026

Bidding Channels of Communication: (Subcontract Administrator)

- All questions shall be directed in writing to the Subcontract Administrator, Allyson Benton at allyson.benton@faa.gov.
- Deadline for submitting questions is June 5, 2026, by end of day (EOD)
- Responses to all questions will be distributed to all offerors
- Please provide all questions presented in this meeting via email as well to the Subcontract Administrator, Allyson Benton

Bidding Requirements: (Subcontract Administrator)

- Offers are due June 18, 2026, by 2:00 pm Eastern
- Proposals must be uploaded to the KSN solicitation site: [ANT-1008-05 Tower Simulation System \(TSS\) Enhancement at ELM ATCT in Horsehead, NY and AVP ATCT in Wilkes-Barre, PA - Home](#)
 - Brief tour & overview of KSN site / solicitation package
- Offerors must provide all required information to be considered fully responsive. The following documents will be required in your proposal package:
 - **Completed forms -**
 - Proposal and Pricing
 - Offerors must ensure that proposed pricing is inclusive of all costs including any temporary services and facilities, insurance, tax, etc.
 - As stated on this form, an approved Pre-Qualification Application is a prerequisite for award consideration. This form is required to establish your company under Parsons' TSSC T5 program and is required for an Offeror to be eligible to receive any subcontract awards. This form will be sent separately via email to those who have yet to complete it. The Pre-Qual Application may be returned in advance of your proposal.
 - Representations and Certifications
 - OCI Certification Form
 - SF-33 Offeror Executed Solicitation Subcontract Form (Section A)
 - Bid Bond - 5% of Subcontractor's Bid (if bid is over \$150K)
 - **Required attachments as specified in the Proposal and Pricing Form:**
 - Include Technical Criteria attachments:
 - Written explanation for any EMR 1.0 or higher for the past 3 years.
 - Written explanation for any OSHA inspection and/or OSHA citations in the past 3 years.
 - Preliminary Construction Progress Schedule that identifies all work being completed within 60 calendar days from the Notice to Proceed.
 - Project Team: List any proposed lower-tier subcontractors, scope of work and percentage of work to be performed, and if more than 40% of the scope is being proposed then provide the lower-tier qualification and past performance documentation.
 - Key Personnel: Provide resumes for the Project Manager and Superintendent that you plan to assign to this project.
 - Past Performance: Provide any relevant experience working with a similar scope of work and/or at Air Traffic Control Towers.
- Davis Bacon Requirements
 - Davis Bacon Wage Determinations were provided in the RFP Section J.2.4.

- Certified Payrolls will be required for this project; receipt of certified payrolls is a condition of payment.
- All Certified Payrolls must be uploaded on a weekly basis to avoid delays in payments.
- H.21 Contract Interpretation (Notice of Ambiguities) – Bidders are encouraged to submit Request for Information (RFI) and questions/concerns regarding constructability issues. Please review this clause carefully and submit concerns as early as possible.
- Parsons is an equal opportunity employer and federal contractor. This subcontract flows down specific requirements for equal opportunity (1.20) that offerors should be aware of.
 - OFCCP electronic reporting through the Notification of Construction Contract Award Portal (NCAP) is required for all lower tier construction subcontract awards over \$10,000 under this subcontract.

Safety, Security, and Quality Requirements: (Risk Specialist/Project Manager)

- All individuals on-site will adhere to Parsons and FAA Policies and Procedures
- Badging:
 - Badging will not be required for this site. Onsite guests must stay within the line of sight of the Resident Engineer (RE) or assigned escort at all times.
- Tailgate Meetings:
 - Conduct daily tailgate meetings prior to commencement of daily activities for coordination with all parties involved.
 - Establish work scope and identify hazards involved. If scope of work changes, make the appropriate amends to the Activity Hazard Analysis (AHA) to address hazards.
 - Conduct a weekly safety meeting (toolbox talk and progress meeting with the Parsons RE)
- Required Submittals/Documentation:
 - Subcontractor will have the following onsite:
 - Subcontractor Risk Management Plan (RMP) Dashboard (Majority of information below is contained in this document)
 - Required Workplans (as applicable)
 - Excavation
 - Work at Height
 - Electrical
 - Lifting and Rigging/Crane
 - Confined Space
 - Demolition
 - Utility Damage Prevention Plan (underground and overhead)
 - Environmental Workplan
 - Inspection and Test Plan (ITP)
- Personal Protection Equipment (PPE) shall be worn at all times while on site. Level D PPE is required. The assigned Parsons Risk Specialist and/or the Parsons National Security and Safety Manager has the authority to shut down the project for safety violations.
- Training certificates and licenses are required. This includes CPR Training for Subcontractor's competent person (minimum one person) that will be working onsite.
- Reporting Requirements - All incidents must be reported immediately to Parsons Resident Engineer (RE)
- Site Supervision - Subcontractor must have their site supervisor on-site during the performance of all work. Subcontractor's competent person is required to be on site for all specific disciplines to be performed. **NO WORK SHALL BE PERFORMED WITHOUT A PARSONS RE PRESENT.**
- Firearms, weapons (ie knives with a blade exceeding 2.5 inches in length as outlined in 18 U.S. Code § 930), illegal drugs (including marijuana), and alcohol (including empty cans/bottles) are not permitted on Federal property.
- Participation in a subcontractor close out meeting at the conclusion of work
- Other Safety Requirements

Overview of Project/Scope of Work Requirements: (Project Manager)

- Summary of work to be performed
 - AVP ATCT
 - SOW Review
 - Anticipated work hazards – **There are no known hazards.**
 - Anticipated major equipment – **There may be a need for a scissor lift to remove the hard ceiling.**
 - Will core drilling be required? – **Core drilling should be anticipated for roof penetrations.**
 - ELM ATCT
 - SOW Review
 - Anticipated work hazards – **There are no known hazards.**
 - Anticipated major equipment – **There are known major equipment needed.**
 - Will core drilling be required? – **Core drilling should be anticipated for roof penetrations.**
- Government Furnished Equipment (GFE)
- Schedule and Project Phasing
 - Work schedule/work hours – **This will be confirmed following award. FAA hours are typically 0600 to 1600.**
- Anticipated Long-Lead Time Materials (LLTM)
 - Schedules should identify any assumptions, time constraints for long-lead item(s) or material(s), or qualifications.
- Site Access / Logistics
- **Offeror Questions**

Q1. Will badging be required for this site?

A1. Badging will not be required. Subcontractors and their lower-tier subs must be always escorted by the Parsons Resident Engineer.



Pre-Offer Meeting Sign-In Sheet

Project: ANT-1008-05

Date: 5/27/2026

Facilitator: Allyson Benton

Time: 2:00 pm EST

Place/Room: Teams Meeting

Print Name	Organization	Title	Phone	Email
1. Allyson Benton	Parsons	Subcontract Administrator	803-991-3062	allysonbenton@atlanticbb.net
2. Chris Rumisek	Parsons	Project Manager (PM)	517-227-6304	Christopher.CTR.Rumisek@faa.gov
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PRE-OFFER MEETING

Solicitation ANT-1008-05 TSS Enhancements at ELM ATCT, Horsehead, NY & AVP ATCT, Wilkes-Barre, PA

Allyson Benton
May 27, 2026



AGENDA

1. Purpose of Meeting and Channels of Communication
2. Schedule and Bidding Requirements
3. Safety and Quality Overview
4. Scope of Work Review
5. Questions



PURPOSE OF MEETING AND CHANNELS OF COMMUNICATION

- For Parsons to communicate offer requirements
- For potential offerors to ask questions regarding the scope of work and bidding process
- Direct all questions in writing to the Subcontract Administrator, Allyson Benton, at allyson.b-ctr.benton@faa.gov by June 5, 2026.
- Responses will be distributed to all offerors via a solicitation amendment posted to the FAA's KSN solicitation site



SCHEDULE AND BIDDING REQUIREMENTS

Anticipated Solicitation Schedule

- May 21, 2026– Solicitation Released
- May 27, 2026– Pre-Offer Teleconference
- June 2, 2026 – Site Visit
- June 5, 2026 – Questions Due
- June 11, 2026 – Responses Provided
- **June 18, 2026– Proposals Due 2PM EST**
- Week of July 13, 2026 – Notice of Award/LNTP
- August 6, 2026 – Submittals Approved
- August 10, 2026 – Pre-Construction Meeting/NTP
- September 25, 2026 – Construction Complete

Bidding Requirements

- Proposals must be submitted in KSN to your firms' secure folder.
- Proposal documents must include:
 - Proposal and Pricing Form
 - Technical Criteria
 - Reps & Certs
 - OCI Certification
 - SF-33 Offeror Executed Solicitation Subcontract Form (Section A)
 - Bid Bond
- This subcontract will be subject to the Davis Bacon Act.
 - Davis Bacon Wage Determinations were provided
 - Certified Payrolls will be required for payment



KSN SOLICITATION SITE REVIEW

ANT-1008-05 TOWER SIMULATION SYSTEM (TSS) ENHANCEMENT AT ELM ATCT IN HORSEHEAD, NY AND AVP ATCT IN WILKES-BARRE, PA - HOME



SAFETY AND QUALITY OVERVIEW

- All individuals on site will be required to adhere to Parsons and FAA policies and procedures
- Tailgate Meetings will need to be conducted prior to the commencement of daily activities
- Personal Protection Equipment (PPE) is required at all times while on site
- All incidents must be reported immediately to Parsons Resident Engineer (RE)
- No work will be allowed without a Parsons RE present
- Subcontractor will need to complete a Risk Management Plan (RMP) and have it approved before a Notice to Proceed (NTP) will be issued
- Subcontractor must have at least one person onsite that is CPR trained
- Work Plans required:
 - Hazardous materials list, storage/protection plan, spill response plan, SDS sheets
 - Fall Protection Plan
 - Demolition Plan
 - Lift/Rigging/Hoist Plan
 - Others as required such as electrical, confined space, etc.



SITE INFORMATION: WILKES-BARRE SCRANTON INTERNATIONAL AIRPORT TRAFFIC CONTROL TOWER (AVP ATCT). 634 LIDY RD, DUPONT, PA 18641.

- Remove and relocate base cabinets, countertop, and wall mounted cabinets
- Remove & replace carpet & vinyl base with new static dissipating carpet & baseboards in entire room.
- Remove ceiling & soffit from room. Lower ceiling height per contract drawings
- Remove ceiling mounted smoke detector & sprinkler heads. Reinstall in new work.
- Relocate wall mounted TV. Patch and repair any wall damage as required.
- Paint all TSS walls & baseboards to match
- Remove and replace existing recessed light fixtures with new dimmable LED lighting on a dedicated switch.
- Provide new diffuser and associated duct transition for connection.
- Provide new 1-ton indoor unit with programmable thermostat.
- Provide new 1-ton cooling only roof condensing unit.
- Provide refrigerant liquid & insulated suction piping for roof unit.
- Provide open site drain & insulated connections with required air gap.
- Provide steel perforated return HVAC grill.
- Provide receptables per electrical drawings
- Provide new disconnect switch and associated conduit, wiring, spare fuses, and sealant per electrical drawings..

SITE INFORMATION: ELMIRA CORNING REGIONAL AIRPORT TRAFFIC CONTROL TOWER (ELM ATCT). 276 SING SING RD, HORSEHEADS, NY 14845.



- **Remove and relocate tables, shelving, desks & storage cabinets**
- **Remove return HVAC grille & cap with ceiling tile.**
- **Remove & replace wall bases per architectural drawing**
- **Close dampers for supply registers**
- **Provide new wall partition. Paint all TSS walls & baseboards to match**
- **Provide blackout windows**
- **Provide new anti-static carpet tile**
- **Provide ceiling cassettes**
- **Provide new HVAC system per Mechanical drawings**
- **Provide new heat pump unit**
- **Weatherproof and seal exterior wall and roof penetrations**
- **Install conduits & cabling to connect existing power panel to TSS room. All new circuit breakers will be required.**
- **Remove and replace existing light fixtures with new dimmable LED lighting on a dedicated switch.**



ANTICIPATED WORK HAZARDS

ANTICIPATED MAJOR EQUIPMENT

CORE DRILLING



GFM / DELIVERIES

- GFM list is provided in solicitation documents (if applicable)

SCHEDULE / WORK HOURS / SITE ACCESS

LONG-LEAD MATERIALS

- Your schedule should clearly identify any assumptions and/or time constraints for long-lead item(s) or material(s).



QUESTIONS

- Solicitation Point of Contact:

Allyson Benton, (803) 991-3062, allyson.b-ctr.benton@faa.gov

If I am out of office, please contact Tara Stratford, (202) 993-6823, tara.n-ctr.stratford@faa.gov

- KSN Solicitation Site Link:

[ANT-1008-05 Tower Simulation System \(TSS\) Enhancement at ELM ATCT in Horsehead, NY and AVP ATCT in Wilkes-Barre, PA - Home](#)