

ADDENDUM No. 02

to

CONTRACT DOCUMENTS

for

CORTLAND COUNTY AIRPORT – CHASE FIELD
CORTLAND, NEW YORK

**CONVENTIONAL AIRCRAFT STORAGE HANGAR BUILDING
WITH OFFICES**

NYSDOT P.I.N. 3903.11

M-J PROJECT NO.: 19046.03

January 27, 2026

**Cortland County Airport -Chase Field
Conventional Aircraft Storage Hangar Building with Offices
Addendum No. 02**

**CORTLAND COUNTY AIRPORT – CHASE FIELD
CONVENTIONAL AIRCRAFT STORAGE HANGAR BUILDING WITH OFFICES**

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January 27, 2026**

1. INSTRUCTIONS TO ALL HOLDERS OF CONTRACT DOCUMENTS

Your attention is directed to the following interpretations of changes in and additions to the Contract Documents for the construction of the **Conventional Aircraft Storage Hangar Building with Offices** at the Cortland County Airport – Chase Field in Cortland, New York.

Please indicate receipt of this addendum (including date) on page P-5 of the Bid Proposal documents.

2. REVISIONS/CLARIFICATIONS TO THE CONTRACT DOCUMENTS

- (1) Change to Drawings:
 - a. None
- (2) Change to Specifications:
 - a. REMOVE Invitation to Bid and REPLACE with the attached Invitation to Bid.
Note the Bid Date has been extended to February 12, 2026.
- (3) Responses to RFIs:
 - a. None

3. ATTACHMENTS

- (1) Invitation to Bid

END OF ADDENDUM

CONVENTIONAL AIRCRAFT STORAGE HANGAR BUILDING WITH OFFICES**NYSDOT P.I.N. 3903.11**

Sealed bid Proposals for the above referenced project at the Cortland County Airport – Chase Field will be accepted at the Cortland County Highway Department, 4267 Traction Drive, Cortland, NY 13045, until **2:00 p.m. local time on Thursday, February 12, 2026 (Addendum 2 change)** at which time, in the Highway Department Board Conference Room, all bids received will be publicly opened and read aloud. Bids received after this time will not be accepted. The time of receiving and opening bids may be postponed due to emergencies and unforeseen conditions.

This project is being funded in part by the New York State Department of Transportation.

Bids must be submitted in a SEALED envelope at the address above, clearly marked with the project title and NYSDOT PIN number, the bidder's name, the bidder's address, and the time and date of the opening of bids as specified above. Bids submitted by FedEx, UPS, or other parcel delivery service shall have the SEALED envelope containing the Bid Proposal placed inside the shipping carton.

PROJECT LOCATION: Cortland County Airport – Chase Field, 922 State Route 222, Cortland New York 13045.

PROJECT DESCRIPTION:

- 110-foot by 70-foot aircraft storage hangar building with offices.
- Utility service connections to the building.
- Demolition of existing and construction of new fencing.
- Owner work includes constructing site improvements including pavements for new parking lot with driveway and new aircraft apron pavements; as well as carpentry, electrical and plumbing work in the offices and mezzanine storage area. Refer to drawings for Owner work.

COMPLETION: The overall contract time for completion of all work is within three hundred (300) calendar days from the date specified in the "Notice to Proceed".

WICKS LAW: Separate contracts will be awarded for general, plumbing, mechanical, and electrical construction.

PROPOSAL SURETY: All bids must be accompanied by a Proposal Surety (Bid Bond or other instrument as described in the Instructions to Bidders) in the amount of five percent (5%) of the amount of the bid. Said deposit shall be made payable to Cortland County and shall be considered a guarantee that the bidder will enter into the Contract with the County if it is awarded to them. The retention and disposal of such Surety shall conform with Article 5A, Section 105 of the General Municipal Law, as amended.

The successful contractor shall be required to execute the Contract and comply, in all respects, with Article 5A, Section 105 of the General Municipal Law, as amended.

PROJECT BID DOCUMENTS: Copies of the Contract Documents including Plans, Specifications, Proposals, and addendums (if issued) will be available for downloading at no cost **after 2 P.M. on Tuesday, December 23, 2025**, at the following website:

<https://www.cortlandcountyny.gov/bids.aspx>

Addendums and other additional or revised Contract Documents will be available on the website ONLY and it is the Bidder's sole responsibility to check the website for additions or revisions up to the day prior to the due date for Proposals listed above. Addendums and other additional or revised Contract Documents will not be transmitted directly to Bidders or Plan Holders.

TECHNICAL/ADMINISTRATIVE QUESTIONS: From the time of advertising until the actual bid opening for this Contract, all prospective Bidders, Contractors, Subcontractors, and Suppliers shall direct all inquiries related to this project solely to John Gorham, Project Manager, McFarland Johnson, Inc., igorham@mjinc.com.

The deadline for submitting inquiries related to this project is up to **2:00 p.m. Monday, February 2, 2026.**
(Addendum 2 change)

PRE-BID CONFERENCE: A Pre-Bid Conference will be held at the Cortland County Airport, 747 Aviation Services Fixed Base Operator (FBO) office 922 State Route 222, Cortland, New York 13045 on **Tuesday, January 13, 2026, at 11 a.m.** All prospective bidders are encouraged to attend.

M/WBE CONTRACT GOALS For purposes of this solicitation, New York State has established construction goals of **10%** for Minority-Owned Business Enterprises (“MBE”) participation and **15%** for Women-Owned Business Enterprises (“WBE”) participation and **6%** for Service-Disabled Veteran Owned Businesses (“SDVOB”). The low bidder must submit an M/WBE & SDVOB utilization plan.

If the apparent low bidder does not meet one or more of the goals (MBE/WBE/SDVOB are separate goals), he/she must submit evidence of good faith efforts to obtain the goal(s). Submitting a complete and accurate utilization plan with bid documents is a condition of award, as well as meeting the goals or demonstrating good faith efforts to do so.

BID VALID PERIOD: No bids may be withdrawn by the Bidder for up to 90 calendar days after the bid opening.

PROPOSAL FORMS: The proposal section includes a Proposal Checklist. If all the required forms and documents listed in the Proposal Checklist are not included in the Proposal and correctly executed, the Proposal may be considered non-responsive.

Cortland County reserves the right to reject any or all bids, to waive any formality and all technicalities in bids and to accept such bids as may be deemed in the best interest of Cortland County.

Sincerely,

Charles Sudbrink
Commissioner of Public Works
County of Cortland, New York

December 23, 2025