

**Chemung County-City of Elmira Purchasing Department**

150 Lake St. Po Box 588

Elmira, NY 14901

PH: 607-737-3577 FX: 607-873-1352

**ADDENDUM # 1**

**RFB-2650-INSTALLATION OF NEW PASSENGER BOARDING BRIDGE**

**Bids Due** on April 16,2026 1:45 PM (**UNCHANGED**)

Attached please find clarifications, corrections, revisions, addition/deletion included in this addendum along with the pre-bid meeting minutes.

Please note: the question acceptance deadline has been revised to 4/08/2026 5:00 PM

Please contact the Purchasing Office if you have questions.

Thank you

**By: Nina Wells Contract Service Manager**

**Date Issued: April 3, 2026**

**ADDENDUM NO. 01**

*TO THE*

**CONTRACT DOCUMENTS**

**FOR**

**INSTALLATION OF NEW PASSENGER BOARDING  
BRIDGE**

**AT**

**ELMIRA CORNING REGIONAL AIRPORT**

**COUNTY OF CHEMUNG**

**M-J PROJECT NO.: 18965.06**

**CHEMUNG COUNTY RFB-2650**

*APRIL 03, 2026*

**ELMIRA CORNING REGIONAL AIRPORT  
INSTALLATION OF NEW PASSENGER BOARDING BRIDGE  
ADDENDUM NO. 1**

**ELMIRA CORNING REGIONAL AIRPORT  
INSTALLATION OF NEW PASSENGER BOARDING BRIDGE**

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**ELMIRA CORNING REGIONAL AIRPORT  
INSTALLATION OF NEW PASSENGER BOARDING BRIDGE  
ADDENDUM NO. 1**

**ADDENDUM No. 01**  
April 03, 2026

**1. INSTRUCTIONS TO ALL HOLDERS OF CONTRACT DOCUMENTS**

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The following clarifications, corrections, revisions, additions, and/or deletions included in this Addendum, shall be incorporated into the subject Contract Documents as directed herein with immediate effect.

**Bidders must acknowledge receipt of this Addendum (including date) on page P-6 of the Proposal Form. Failure of the Bidder to acknowledge this Addendum may result in rejection of the Bid for non-responsiveness.**

**ELMIRA CORNING REGIONAL AIRPORT  
INSTALLATION OF NEW PASSENGER BOARDING BRIDGE  
ADDENDUM NO. 1**

**2. MINUTES OF PREBID CONFERENCE**

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See Attachments for Pre-Bid Meeting Minutes.

**ELMIRA CORNING REGIONAL AIRPORT  
INSTALLATION OF NEW PASSENGER BOARDING BRIDGE  
ADDENDUM NO. 1**

### **3. GENERAL CLARIFICATIONS**

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1. The question acceptance deadline listed on the county bid portal has been revised to 04/08/2026 5:00 PM EDT.

**ELMIRA CORNING REGIONAL AIRPORT  
INSTALLATION OF NEW PASSENGER BOARDING BRIDGE  
ADDENDUM NO. 1**

**4. REVISIONS/CLARIFICATIONS TO CONTRACT SPECIFICATIONS**

**Proposal/Front End Specifications Revisions:**

**REPLACE the following Front End Specification documents:**

1. Invitation to Bid (I) with Invitation to Bid (I) attached.

Clarifications:

- a. Duplicate and conflicting Invitation to Bid documents were including in Specifications.

**ELMIRA CORNING REGIONAL AIRPORT  
INSTALLATION OF NEW PASSENGER BOARDING BRIDGE  
ADDENDUM NO. 1**

**5. ATTACHMENTS**

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1. Meeting Minutes
2. Reissued Proposal/Front End Specifications
  1. Invitation to Bid (I)

**Elmira Corning Regional Airport  
New Passenger Boarding Bridge****PROJECT PRE-BID MEETING MINUTES**

Wednesday, April 1, 2026 at 1:00 p.m.

At Elmira Corning Regional Airport, 276 Sing Sing Rd, Horseheads, NY 14845

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**1) Sign-in Sheet:**

See attached meeting sign-in sheet.

**II. Project Description:**

This project consists of a Base Bid only, A general description of the major work associated with the base bid is as follows:

The project consists of the installation of a new passenger boarding bridge including, the modification to the terminal building envelope, access controls, structural foundations, pavement, and pavement markings to facilitate the installation.

**III. Relationships**

- |                           |  |
|---------------------------|--|
| <b>A. The Owner:</b>      | Chemung County, New York   |
| <b>B. Grant Agencies:</b> | Federal Aviation Administration<br>New York State Department of Transportation |
| <b>C. Engineer:</b>       | McFarland-Johnson, Inc.  |
| <b>D. Contractor:</b>     | To be awarded as a multi-prime contract with<br>Chemung County                 |

**IV. Items included in the Bid**

The contract bid items include in general:

**A. General Trades Contract:**

1. All work shown and described in the following drawing Series: "G", "C", "A", and "S", of the drawing set entitled "Elmira Corning Regional Airport Installation of New Passenger Boarding Bridge".
2. The All work required and described in the following Specification Sections:
  - i) Volume 1 in its entirety [(Bidding Requirements, Proposal, Contract Forms, FAA Standard Provisions and Forms, and Division 01 General Requirements (all Specifications)].
  - ii) All Site/Civil Specifications sections starting with "C", "M", and "P".
  - iii) Division 3 - Concrete in its entirety.
  - iv) Division 5 - Metals in its entirety.
  - v) Division 6 - Woods, Plastics and Composites in its entirety.
  - vi) Division 7 - Thermal and Moisture Protection in its entirety.
  - vii) Division 8 - Openings in its entirety.
  - viii) Division 9 - Finishes in its entirety.

**B. Electrical Contract**

1. All work shown and described in the following drawing Series: "E", of the drawing set entitled "Elmira Corning Regional Airport Installation of New Passenger Boarding Bridge".
2. All work required and described in the following Specification Sections:
  - i) Volume 1 in its entirety [(Bidding Requirements, Proposal, Contract Forms, FAA Standard Provisions and Forms, and Division 01 General Requirements (all Specifications)].
  - ii) Division 26 - Electrical in its entirety.

**C. Contractor's Schedule:**

1. As per FAA Item C-100 Section 100-4 of the Contract Specifications, Contractor shall provide a construction schedule for all work activities. This schedule shall be submitted to the Engineer for review during the Pre-Construction meeting. The schedule shall be maintained throughout the project to the satisfaction of the Engineer.

**V. Additional Considerations/Topics –****A. Security and Airport Access**

1. Badging of Crew Leaders/Gate Guards – All Bidders shall note that it is a requirement for all construction crews to be under the direct supervision of a properly badged individual. Bidders shall consider the number of badged personnel both they and their Subcontractors will require to allow for orderly progression of contract work. If a badged individual is required to leave the job site, without a badged replacement, the work crew under his or her direction will need to leave as well. All gate guards must be badged. Material Delivery Truck Drivers will not need to be badged; however, all material delivery trucks shall be escorted beyond the airside access gate by a badged individual.
2. Badging Process – The current badging process includes an initial application, fingerprinting, 10-year criminal background check, and an online training course. Any badging fees are to be included in the items for bid.
3. Site Access – Access to the areas of work will take place through one (1) gate as needed: Gate A. Refer to the Construction Safety and Phasing Plans for locations of these gates.

**B. General Requirements for review**

1. Bonding and Insurance – the Contractor is directed to review the requirements for insurance and bonding contained within the contract documents.
2. Prevailing Wages – both State and Federal wage rate schedules are included in the contract documents as both federal and state funding have been included in this project. The Contractor shall be required to pay the higher of the two schedules. Bidders are required to provide Form MJ-224 NYSDOL Prevailing Wage Rate Confirmation with their bid proposal.
3. EEO Goals:
  - a. Disadvantaged Business Enterprise (DBE) Goal: 0.00%
4. Design Interpretation: Mr. Devin Shapley, PE (McFarland Johnson) at [dshapley@miinc.com](mailto:dshapley@miinc.com). The deadline for submitting inquiries related to this project is **Wednesday, April 8, 2026 at 5:00 pm** local time.
5. Proposal Submission: All bidders are required to submit an original and one (1) copy of all documents listed on Page P-3 “Proposal Checklist”. Copied documents shall be clearly marked “COPY” and bound as a complete set.

**C. Addendum Items**

1. Minutes from this Pre-Bid Meeting will be submitted via Addendum.

**D. Anticipated Construction**

1. The project is being funded in part by the Federal Aviation Administration's (FAA) Airport Improvement Program and the New York State Department of Transportation. Due to the timeline of FAA funding construction is not anticipated to commence until Spring 2027.
2. There are no cost escalation clauses for any item in the contract. Bidders shall take this into consideration when preparing and submitting their bid.

**E. Bid Opening**

1. Sealed Bids proposals will be received in the Chemung County-City of Elmira Purchasing Department, Third Floor, Room 308, 150 Lake Street, Elmira, New York 14901 until **1:45 pm local time on Thursday, April 16, 2026**. Bid Proposals will be publicly opened, read aloud, and broadcast via Teams at 2:00 pm on the date due. Login information to the Teams meeting may be found in the Invitation to Bid.

**VI. Open Discussion**

1. The cost of security badging is \$50.00 and shall be paid by the contractor.

# INVITATION TO BID

## **Chemung County-City of Elmira Purchasing Department**

150 Lake Street, P.O. Box 588

Elmira, NY 14901

PH: 607-737-3577    FX: 607-873-1352

**NOTICE IS HEREBY GIVEN**, that sealed bid proposals are sought and requested by the County of Chemung for the following contract:

### **RFB-2650 - Installation of New Passenger Boarding Bridge**

Sealed bids will be received in the Chemung County-City of Elmira Purchasing Department, Third Floor, Room 308, 150 Lake Street, Elmira, New York 14901, until **1:45 P.M. on Thursday April 16, 2026**, where they will be publicly opened, read aloud, and broadcast via Teams at 2:00 P.M. on the date due. Login information to the Teams meeting can be found on the Purchasing website at:

<https://chemungcountyny.gov/1387/10436/Purchasing-Calendar>

**DESCRIPTION OF WORK:** The project consists of the installation of a new aircraft passenger boarding bridge (PBB) at the Elmira Corning Regional Airport Terminal Building. This project will include a new permanent exterior enclosed corridor, approximately 50 ft in length, leading to a new PBB located at the south west end of the passenger concourse. This new PBB will utilize the existing ground boarding airline gate 1 at the south west end of the concourse. The gate will continue to have the ability to ground board aircraft via a ramp. This project will be funded through multiple sources including, the Federal Aviation Administration, Chemung County, and New York State Department of Transportation.

Each bid shall be accompanied by a deposit in the amount of **Five Percent (5%) of the total base bid in the form of a Certified Check, Bank Draft, or Bid Bond**. Cash will not be acceptable as a deposit. If an awarded bidder fails to enter into a contract with the County following notice of bid acceptance, the bid security shall be forfeited to and become the property of Chemung County. No bidder may withdraw their bid within forty-five (45) days after the date of the bid opening.

#### **Please take notice:**

The Purchasing Office is **closed** between 12:00 Noon to 1:00 P.M. daily.

The Purchasing Office receives one daily US Mail delivery **after 2:00 P.M.**

Any bid received **in the Purchasing Office after 1:45 P.M. on the due date will not be considered.**

Bids received via facsimile or electronically **will not be considered.**

Bid proposals must be submitted in **duplicate** (one original and one exact copy).

The County of Chemung reserves the right to reject any and all bids submitted and to waive any informality.

Proposals must be made upon and in accordance with bid documents. Plans, Specifications, and Proposal Forms may be viewed and downloaded on or after Thursday March 26, 2026 by registering with the Empire State Purchasing Group at [www.EmpireStateBidSystem.com](http://www.EmpireStateBidSystem.com). No

## **INVITATION TO BID**

hard copies of the plans and specifications will be provided. Vendors / contractors can register for a free "search only" service, or for a matching service for a small annual fee. PLEASE NOTE THAT IT IS THE BIDDER'S RESPONSIBILITY TO OBTAIN ALL BID DOCUMENTS (INCLUDING ADDENDA) ON THE EMPIRE STATE PURCHASING GROUP WEBSITE. IF YOU CHOOSE THE FREE SUBSCRIPTION, YOU MUST VISIT THE WEBSITE UP UNTIL THE RESPONSE DEADLINE FOR ANY ADDENDA.

**A pre-bid conference will be held** at the 1<sup>st</sup> Floor Conference Room of the Elmira Corning Regional Airport (276 Sing Sing Road, Horseheads, NY 14845) on **Wednesday April 1, 2026 at 1:00 P.M.** Additionally, a virtual attendance option will be provided via the link below. Representatives of Owner and Engineer will be present to discuss the project. Bidders are strongly encouraged to attend and participate in the conference. Engineer will transmit to all prospective Bidders of record such addenda as Engineer considers necessary in response to questions arising at the conference. Oral statements may not be relied upon and will not be binding or legally effective.

Virtual pre-bid conference link :

<https://teams.microsoft.com/meet/28798285933837?p=kE6fQD6yddllcsiWWG>

**Questions pertaining to the technical specifications of this project shall be directed to:**

Devin Shapley, P.E.  
McFarland Johnson, Inc.  
49 Court Street, Suite 240  
Binghamton, NY 13901  
**Ph:** (607) 723-9421 **Fax:** (607) 723-4979  
**Email:** [dshapley@mjinco.com](mailto:dshapley@mjinco.com)

**The deadline for submitting inquiries related to this project is Wednesday April 8, 2026 at 10:00 A.M. local time.**

By:  
Tricia A. Wise, NIGP-CPP, CPPO, CPPB  
Purchasing Director

Inserted Star Gazette: March 26, 2026  
Inserted in the The Morning Times: March 26, 2026  
Inserted NYS Contract Reporter: March 26, 2026