

CORNELL UNIVERSITY
FACILITIES CONTRACTS
121 HUMPHREYS SERVICE BUILDING
ITHACA, NEW YORK 14853-3701

STATLER HOTEL BALLROOM RENOVATION
AND 2nd FLOOR HOOD & DUCT REMEDIATION

ADDENDUM NO. 1

October 25, 2018

This Addendum contains changes to the requirements of the Contract Documents and Specifications. Such changes are to be incorporated into the Construction Documents and shall apply to the work with the same meaning and force as if they had been included in the original document. Wherever this Addendum modifies a portion of a paragraph of the specifications or a portion of any Drawing, the remainder of the Paragraph or Drawing shall remain in force.

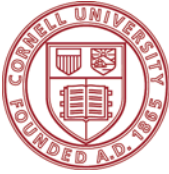
NOTE: Provisions of all Contract Documents apply.

Item 1. Pre-Bid Meeting Agenda, dated October 17, 2018, attached for reference only.

Item 2. Pre-bid Sign-in Sheet, attached for reference only.

Attachments: Pre-Bid Meeting minutes
Pre-bid Sign-in Sheet

******END OF ADDENDUM******



Statler Hotel Ballroom Renovation and 2nd Floor Hood & Duct Remediation

Pre Bid Meeting Agenda – October 17, 2018

9:00 AM to 11:00 AM – Statler Hall Room 441

1. Introductions – Project Team

Design Team

- a. Architect: Richard McElhiney Architects LLC

Richard L. McElhiney, rlm@rmcelhiney.com

William Knapp, wrk@rmcelhiney.com

- b. MEP/FP Engineers: Erdman Anthony

Cornell University

- c. Project Manager

Davies Orinda, do04@cornell.edu

- d. Construction Manager

Tami Norman, tas11@cornell.edu

- e. JCB, Director Facilities

Peter Meixell

- f. Facilities Contracts

Brenda Frank, Manager

Wendy Hackett

Breanna Brann

Marie Roller

2. Contract Details – Facilities Contracts

- a. Instruction to Bidders & Bid Form

- b. All Bid RFI's will be submitted electronically to the attention of the Architect (Richard McElhiney & William Knapp) with copies to Davies Orinda & Tami Norman at the email addresses referenced above. *Any contractual questions should use the same process*

- c. All Bid RFI's submission deadline – *Noon on October 23, 2018*

- d. Issue of Final addendum – *October 26, 2018. Changes to the Bid Documents will ONLY by written addenda. No notes, verbal responses, meetings or phone calls.*

- e. Private Bid Opening – Refer to Instruction to Bidders, Items 3 & 4

- f. Selection Criteria – Refer to Instructions to Bidders, Evaluation Factors.

3. Project Overview:

- a. Overview of the Ballroom (Richard McElhiney Architects)

- b. Overview of the 2nd Floor Kitchen (Richard McElhiney Architects)

- c. Project Description - GR Section 01 11 00 Summary of Work (Richard McElhiney Architects)

- d. The Statler Hotel will remain occupied throughout the construction period.

- e. Scope of Work

- i. General Conditions – Staffing requirements (Davies/Tami)

- ii. General Requirements (Davies/Tami)

- 01 14 00 Work Restrictions

- 01 31 50 ePM – e-Builder

Owner will hold free training sessions

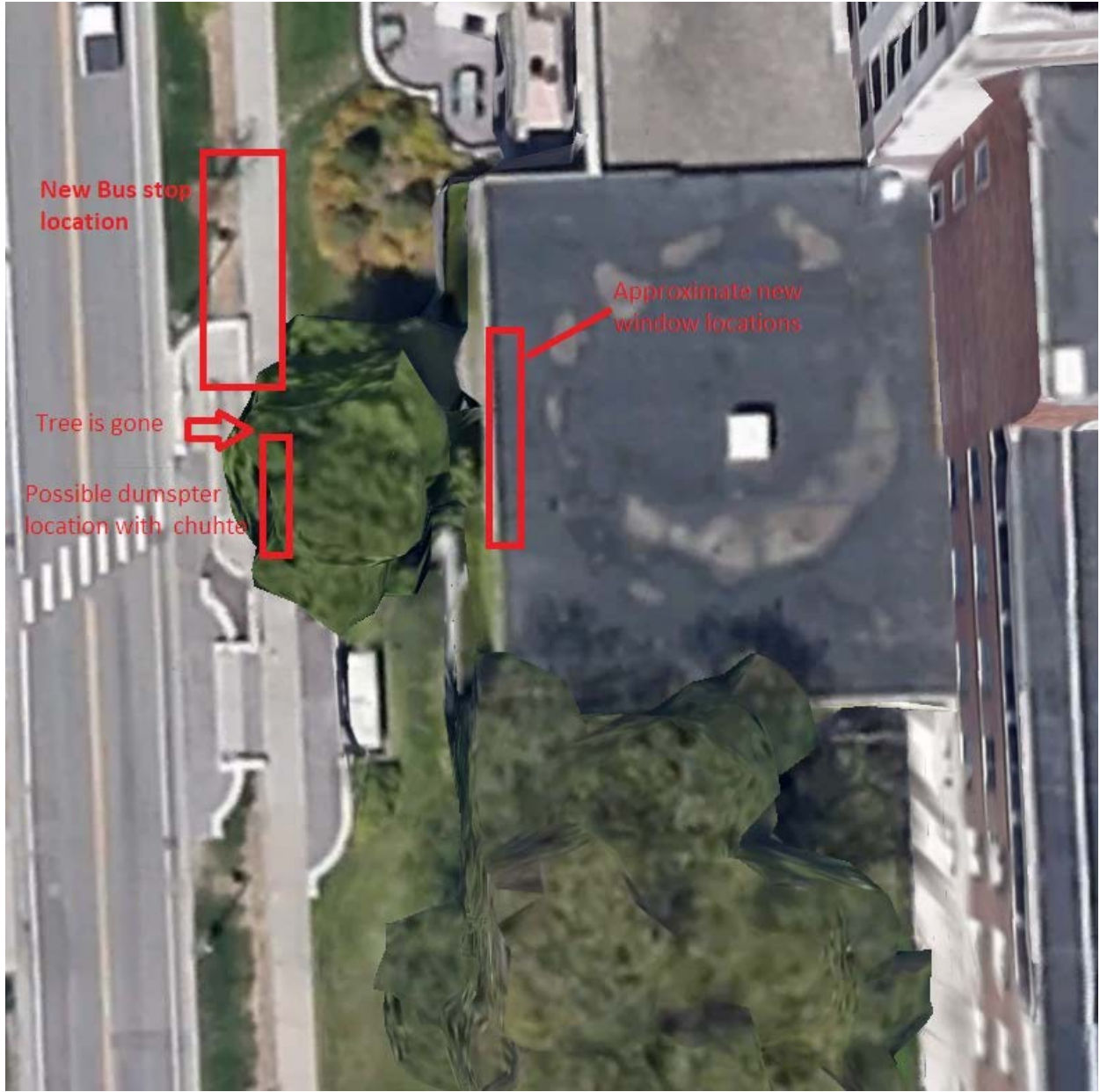
- 01 32 16 Construction Scheduling
Critical Path Method Project Schedule will be required
 - 01 32 33 Photographic Documentation
Photos from various vantage points documenting the existing conditions, work progress and final photographs upon completion.
 - 01 41 00 Regulatory Requirements
The successful bidder will be required to obtain all necessary building permits. All construction/Building/Hot Work and Occupancy Permits shall be issued and maintained through the City of Ithaca.
 - 01 42 00 References
All references to codes, specifications and standards referred to in the Specification Sections and on the drawings shall mean, and are intended to be the latest edition, amendment and/or revision of such reference standard in effect as of the date of these contract documents.
- iii. Technical Specifications
 - iv. Drawings
- f. Owner Provided Materials (Davies)
 - i. Carpet
 - ii. Pre-Function Chandeliers
 - iii. AV Equipment & Installation as described on the AV drawings
 - g. Work Under Other Contracts requiring coordination and cooperation (Davies)
 - i. AV Integrator
4. Access to Site / General Conditions
- a. Staging
 - i. Site – See handout. *See attached distributed graphic illustrations*
 - ii. Off-Site - Palm Road (Tami)
 - b. Behavior of workers - *appropriate behavior is expected at all times. Smoking is ONLY allowed at the designated smoking area.*(Davies)
 - c. Noise, Dust Protection, Clean-up - Refer to Section 01 35 43 General Environmental Requirements. *See Addendum No. 2, Item 3 for additional clarification on the noise restrictions.*
 - d. Field Office - *JCB will designate a space for use by the GC and CU's Construction Manager*
 - f. Contractor parking - Refer to Section 01 14 00 Work Restrictions, Item 1.5.
5. Project Schedule
- a. Start of Work – Refer to Instruction to Bidders, Item 7.
 - b. Construction Substantial Completion - Refer Milestone schedule included in the Bid Form.
 - c. Coordinate shutdowns with University. Refer to Section 01 14 00 Work Restrictions, Item 1.10, B, 3.
 - d. Refer to GR sections 011400 Work Restrictions and 013216 Construction Scheduling.
6. General Questions about Project. (all RFI must be submitted electronically)
7. Site Viewing/Walk-through



All material deliveries to be scheduled after 10:00AM if at all possible.

Loading dock first thing in the morning can be extremely congested.

Alternate Dumpster location 12/18 – 1/15



New Bus stop location

Approximate new window locations

Tree is gone

Possible dumpster location with chuh...